

TENBY TOWN COUNCIL

**DE VALENCE PAVILION
UPPER FROG STREET
TENBY**

24th October 2018

Dear Councillor

You are hereby summoned to attend the Meeting of the Tenby Town Council to be held on **Tuesday 30th October 2018 at 7.30 pm** in the De Valence Pavilion to transact the business stated below.

PLANNING APPLICATIONS (IF ANY) WILL BE AVAILABLE FOR PRIOR INSPECTION IN THE COUNCIL OFFICES DURING OFFICE HOURS OR FROM 7.15 PM ON THE EVENING OF THE MEETING

Yours faithfully



**Mr. Andrew Davies
FINANCIAL OFFICER/CLERK TO THE COUNCIL**

AGENDA

1. To receive Apologies.
2. To disclose any personal interests in items of business listed below.

Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial
3. To agree items of Correspondence and Committee Minutes other than those marked Not for Publication being given to Members of the Press present.
4. To confirm the Minutes of the Tenby Town Council Meeting held 16th October 2018
5. Matters Arising for information only

6. To consider the following Planning Applications and to agree action in response to proposals:
 - a. NP/18/0595/FUL – Replacement of existing metal handrail with glass balustrade – Flat 1, Royal Victoria Court, 5 Crackwell Street, Tenby.
 - b. NP/18/0601/FUL – Proposed new residential dwelling – 9 St David's Close, Tenby.
 - c. NP/0602/FUL – Construct a small area of decking above the entrance of the property with protective glass balustrades – The Flat, Brecknock House, Tudor Square, Tenby.
 - d. NP/0603/LBA – Construct a small area of decking above the entrance of the property with protective glass balustrades – The Flat, Brecknock House, Tudor Square, Tenby.
7. To discuss the following items of Correspondence and agree action in response to proposals:
 - a. Tenby Civic Society – 20 mph speed limit
 - b. Pembrokeshire Disabled Bowlers Association – Patron's Scheme.
8. To receive Reports by Councillors on outside bodies.
9. To consider any Media Items relating to Tenby Town Council or Tenby and agree action in response
10. To consider candidates for co-option in relation to the casual vacancy on the Council.
11. To receive updates as to the sale of land at Brynhir (if any)
12. To receive updates on South Parade (if any).
13. Update on Plastic Free Tenby initiatives – Cllr. Blackhall
14. Signage around Tenby – Cllr. T. Brown
15. To consider any Financial Officer/Clerk's Items and to agree action in response to proposals.
16. Date and Time of Next Meeting – Tuesday 13th November 2018 at 7.30 pm.
17. To propose any item for the next Agenda

18. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960".

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD
16th OCTOBER 2018

PRESENT: Councillor Mrs S Lane Mayor
Councillor L Blackhall
Councillor T Brown
Councillor Mrs T Rossiter
Councillor Mrs C Thomas
Councillor Mrs S Williams

IN ATTENDANCE: Mr A Davies Clerk to the Council/Financial Officer
Mrs S Thompson Assistant to the Clerk

214. TO RECEIVE APOLOGIES

Apologies received from Cllr Mrs Skyrme-Blackhall, Cllr Hallett and Cllr Crockford.

215. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW

The Clerk advised that the members of the De Valence Pavilion Trust may have a conflict of interest in 9a as this may be seen to be a competition venue. Thus Cllr Brown and Cllr Mrs Rossiter declared their interest in item 9a.

216. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT

Proposed by Cllr Blackhall and seconded by Cllr Brown.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

217. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council meeting held 2nd October 2018 be confirmed and signed as accurate.

218. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY

199. Castle Hill/Town Walls

Cllr Mrs Thomas thanked the Clerk for writing to the various organisations who may be interested in forming a Trust or who may have expertise and talent in this field in a hope that Tenby may follow in the footsteps of Pembroke who have a set up a Trust to take care of their walls. She very much hopes that people come forward.

202c. NP/18/0524/FUL

Alteration of existing shop front to include new entrance to proposed first and second floor flats; existing first floor and second floor maisonette adjusted to form a 1 bedroom self-contained flat at first floor and a second 2 bedroom self-contained flat on the second floor; internal ground floor alterations to refurbish the existing A3 usage to create a bar, restaurant and kitchen facilities; demolition of first floor rear storage building, altium roof light to ground floor and extension to form a first floor dining area for restaurant. – Feccis Ice Cream Parlour, St George’s House, St George Street, Tenby – amended plans

The Clerk told Councillors that he had received an email from PCNPA advising of amended plans showing the traditional shop front door being retained. Any comments from Council were required within the next 7 days.

The Mayor declared her interest and left the Chamber.

It was proposed by Cllr. Mrs. Rossiter and seconded by Cllr. Mrs. Williams that Cllr. Blackhall take the chair.

Cllr Blackhall thought that the initial plan showing bi-folding doors were nice and very much in keeping with the Café Culture of Tenby Town. However, there were no planning reasons he could see as to why these amendments should be refused.

Cllr Mrs Rossiter proposed accepting the amended plan and Cllr Brown seconded the proposal.

RECOMMEND

Approval. While members were in favour of the original designs, considered against all the relevant policies within the LDP members have no objections to these amended proposals.

The Mayor returned to the Chamber and resumed the Chair.

206. Media Items

Cllr Mrs. Thomas followed up the New York Times dubbing Tenby the ‘Iron Town’ suggesting now may be the time to revisit the proposal of introducing adult exercise equipment around Tenby. Cllr Blackhall remembers this proposal as part of the regeneration project but due to a certain chief executive not being in favour of such equipment the idea was not pursued. Perhaps now was the time to push forward. The Mayor commented that she has wanted this project to go ahead for 25 years. Mothers could exercise whilst their children played. Some discussion took place as to the need for a fence if equipment was to be placed in the play park and also on possible location of the equipment.

210. Casual Vacancy

The Clerk told Councillors that the vacancy had been advertised twice due to an error in the initial advertisement. This Friday, 19th October, was the closing date for applications and members would be in a position to consider these at the next meeting.

219. **TO RECEIVE THE NOTES OF THE CHRISTMAS FESTIVITIES MEETING HELD ON 5TH OCTOBER**

The Mayor told Councillors that preparations were going well and that the programme was pretty much sorted, saying that any ideas can be added. She hopes that Rotary will hold a 'Bull Run' but the Clerk is waiting on further information. Cartoon characters such as Paw Patrol, Transformers, Batman, etc are all still very popular amongst the different aged children. Mr Deakin, of the Showmen's Guild, had been approached regarding little rides for Tudor Square, making the most of the road closure from 12 noon to 6pm.

220. **TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:**

- a. NP/18/0560/OUT – Proposed new dwelling within grounds of existing dwelling – 1 Oakridge Acres, Tenby

Cllr Mrs Thomas feels there is plenty of room for the dwelling. No feedback from neighbours had been received. Cllr Mrs Rossiter proposed accepting the proposal and Cllr Williams seconded the proposal.

RECOMMEND

Approval. Considered against all the relevant policies within the LDP members feel there is adequate space available for this and have no objections to this proposal.

- b. NP/18/0572/TPO – 1 x pine tree – reduction of secondary stem to 2m – Penlee, 8 Mayfield Drive, Tenby

For health and safety purposes Cllr Mrs Thomas proposed accepting the application and Cllr Mrs Rossiter seconded the proposal.

RECOMMEND

Approval. Considered against all the relevant policies within the LDP members have no objections to this proposal in the interests of health and safety.

- c. NP/18/0571/TPO – Removal of T1 Sycamore and replace with Rowan of fruit species. The remaining trees in the group (Sycamores) to be pruned for highway clearance 5.2m – Jibinc, Mayfield Drive, Tenby

Cllr Blackhall recommended approval of the application again on health and safety grounds and Cllr Mrs Rossiter seconded the proposal.

RECOMMEND

Approval. Considered against all the relevant policies within the LDP members have no objections to this proposal in the interests of health and safety.

Cllr. Mrs. Thomas was feeling unwell and excused herself from the meeting.

221. TO DISCUSS THE FOLLOWING ITEMS OF CORRESPONDENCE AND AGREE ACTION IN RESPONSE TO PROPOSALS:

a. Independent Remuneration Panel for Wales - Draft Annual Report – February 2019

The Clerk told Councillors that this report is produced and prepared annually and implemented in February. Proposals are the same as last year except that the £150 contribution to members is now mandatory to all except if they wish to opt out and this must be agreed before start of the next Council year. The Mayor proposed that the money be given to causes within town. Due to tax implications the Clerk had prepared a form. Cllr Brown asked where the monies would go of councillors chose to decline the payment and the Clerk advised the funds would go in to Council reserves. Suggestions that the money could be put towards a cause was further discussed. Councillors should complete the form indicating whether or not they wish to decline the allowance. Cllr Mrs Rossiter had previously written, as had Cllr Mrs Williams, that she did not wish to receive the payment and she liked to think her portion had gone towards the restoration of the parlour chairs.

When asked for any observations Cllr Blackhall suggested that this was an introduction of something quite useless. He also questioned restricting the allowance to the Mayor, this may be fine for a small community like Carew but prohibitive for a town the size of Tenby.

The Clerk commented Councils were able to set a mayoral budget to reimburse the mayor for expenditure related to the role but the allowance in the Panel's report refers to a taxable salary which is for the mayor's personal use as they see fit. Cllr Blackhall felt the council should have the freedom to decide what is appropriate. The Mayor said that the allowance was designed to ensure that anyone could take on the role of Mayor without worrying that they would be left out of pocket and felt it is wrong to have to provide all receipts as there was always something forgotten.

The Clerk felt that there was confusion over the term Mayor's Allowance. The town council sets a budget for reimbursement of expenses incurred by the Mayor while fulfilling the role and receipts were required by the Auditors to ensure that this money was properly accounted for. TTC referred to this as the Mayor's Allowance whereas it should really be referred to as the Mayoral

Budget to avoid confusion as the Allowance referred to by the Panel was a wage payable to the Mayor.

Members felt that making the £150 mandatory to all councils would incur unnecessary expense and bureaucracy at a time when councils needed to ensure that services were maintained.

b. Sharon Rees – ‘No Dogs’ sign, Southcliff Gardens

Cllr Mrs Rossiter opened by saying it was a strange letter to receive from someone so fortunate as to have a second home in Tenby. She herself has two golden retrievers, one of which has really bad arthritis. She has to lift her into the car and take them to a suitable place to walk them, saying she could not believe that this lady expected to walk her dog in a public garden.

Some time ago the fence to the garden was reduced in height in an effort to discourage antisocial behaviour, commented Cllr. Mrs Rossiter, feeling that this letter was a joke.

Cllr Blackhall thought it to be the silliest letter he had read. He commented that second home owners were paying one and a half times the council tax was due to the fact that they were causing a shortage of properties available for year round occupation, Council services had to be maintained throughout the year. He could not understand the lady’s argument that stopping dogs using this garden would lead to making the pavements dirtier.

The Mayor commented that there is a kissing gate to stop dogs going in off the street and added that the gardeners have to kneel on the ground and tend the gardens amongst dog waste which was unpleasant and unhygienic.

It was not right, she felt, that people assume it is okay for the garden be used as a dog toilet.

Cllr Mrs Rossiter suggested a stern letter of reply outlining the views of the council. Dogs and ball games have historically been discouraged because of the potential damage to flower beds. Any concerns regarding antisocial behaviour should be directed to the police.

222. TO DISCUSS THE FOLLOWING LICENSING APPLICATIONS AND AGREE ACTION IN RESPONSE TO PROPOSALS

a. Tenby Leisure Centre

As a number of members had declared an interest in this item at the start of the meeting Councillors were unable to discuss the matter as the meeting would no longer be quorate.

223. TO RECEIVE THE EXTERNAL AUDITOR’S AUDIT CERTIFICATE AND OPINION ON TENBY TOWN COUNCIL ACCOUNTS FOR THE YEAR

ENDING 31ST MARCH 2018 AND AGREE ACTION ON ANY RECOMMENDATIONS THEREIN

The Clerk told Councillors that we had received a qualified opinion as the External Auditor felt they couldn't read the photograph of the Notification of Electors' Rights poster to confirm it had been filled in correctly, which was disappointing. The other matters were errors made by the Internal Auditor while filling in their section of the return. These points would be addressed.

Resolved

That the External Auditor's audit certificate and opinion on Tenby Town Council accounts for the year ending 31st March 2018 be received and any issues noted actioned.

224. TO RECEIVE THE ACCOUNTS FOR SEPTEMBER (INCLUDING SCHEDULED PAYMENTS, UN-PRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING

Councillors were happy with the accounts. Cllr Mrs. Rossiter proposed accepting the accounts and Cllr Mrs. Williams seconded.

RESOLVED

That the accounts for September (including scheduled payments, un-presented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be approved.

225. TO RECEIVE REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Fireman's Carnival

Cllr Mrs Rossiter had attended a meeting at the fire station regarding next year's Carnival. Cllr Mrs Rossiter asked if it would be possible for Tenby in Bloom to have a fire engine floral display overlooking Castle beach to mark the 100th anniversary of the first carnival.

Pembroke Fair

The Mayor had attended the official opening of the Fair in Pembroke. The Showmen had had a good first night but the weather was absolutely atrocious after.

St Matthew's Charter Fair

The Mayor hoped that as many Councillors as possible would be able to attend on Friday for the opening of the Fair. We would be meeting at the De Valence at 11.45, processing to the Fair site for its official opening then returning to the De Valence for a reception.

226. TO CONSIDER ANY MEDIA ITEMS RELATING TO TENBY TOWN COUNCIL OR TENBY AND AGREE ACTION IN RESPONSE

A pod of bottlenose dolphins had ventured in to Tenby Harbour and had been captured on film by members of Tenby Sailing Club. Several publications had picked up on the story.

227. TO RECEIVE UPDATES AS TO THE SALE OF LAND AT BRYNHIR (IF ANY)

No further updates at this time.

228. TO RECEIVE UPDATES ON SOUTH PARADE (IF ANY)

The Clerk told Councillors that he had not received a reply from Mr Brown over possible assistance in preparing a tender document but that he was meeting with Sinead Henehan next week. The Mayor felt that this is a vital part of history and not being taken seriously. Perhaps it's time to write to our AM or go further, perhaps a letter to the Welsh Office, as we seem to be getting nowhere. This has been needed for the past 25 years and there was, at that time, money available.

229. UPDATE ON PLASTIC FREE TENBY INITIATIVES

Cllr Blackhall told Councillors that there would be a meeting in November which will be the first in a while due to summer delays and ill health.

230. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS

a. Sandy Bear

Sandy Bear Children's Bereavement Charity had invited a representative of Tenby Town Council to their official launch on Thursday, 18th October 2018 between 3pm and 5pm.

b. TTC Christmas Party

This year the TTC Christmas party will be held in The Cove at 2pm on 20th December. If members will be joining later, eating will be delayed until such time as they can get there, don't forget Secret Santa. Menus will be available shortly.

231. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 30th October 2018 at 7.30pm.

232. TO PROPOSE ANY ITEMS FOR THE NEXT AGENDA

Signs/Flyposting – Cllr T Brown

233. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960"

TENBY TOWN COUNCIL

PLANNING APPLICATIONS

30th October 2018

<u>REF</u>	<u>NAME AND ADDRESS OF APPLICANT</u>	<u>DETAILS</u>
NP/18/0595/FUL	Mrs. Sue Croft, Japonica Acre, Goring Road, Woodcote	Replacement of existing metal handrail with glass balustrade – Flat 1, Royal Victoria Court, 5 Crackwell Street, Tenby.
NP/18/0601/FUL	Mr. John Lewis, 16 Bettws y Coed Road Cardiff	Proposed new residential dwelling – 9 St David's Close, Tenby
NP/18/0602/FUL	Mrs. Jane Clayfield The Flat Brecknock House Crackwell Street Tenby	Construct a small area of decking above the entrance of the property with protective glass balustrades – The Flat, Brecknock House, Tudor Square, Tenby.
NP/18/0603/LBA	Mrs. Jane Clayfield The Flat Brecknock House Crackwell Street Tenby	Construct a small area of decking above the entrance of the property with protective glass balustrades – The Flat, Brecknock House, Tudor Square, Tenby.

A

TENBY CIVIC SOCIETY

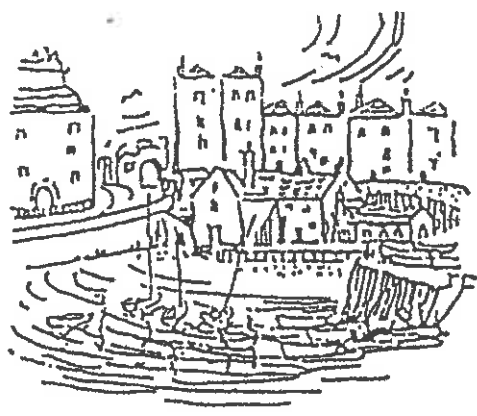
Registered Charity No.511384

President
Cllr. Caroline Thomas

Treasurer
Albie Smosarski,
Cofion Books,
Bridge Street
Tenby

Minutes Secretary
Jacqui Wingfield
Weston Lodge,
Harding Street,
Tenby SA70 7LL
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Tel: 01834 845347

Andrew Davies,
Town Clerk,
Tenby Town Council
DeValence Pavilion
Upper Frog Street,
TENBY



Chairman
David Tudor Thomas
Ford Cottage, Edward St.
Tenby. SA70 7LX
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Tel. 01834 844422

Vice-Chairman
Cllr. Trevor Hallett
1 Cogmill Cottages
22, The Green
Tenby
SA70 8DL
Tel: 01834 842759

14 October 2018

Dear Councillors,

At the last committee meeting of Tenby Civic Society the idea of introducing a 20 mph zone covering the whole of Tenby was proposed. Being situated on a Peninsula Tenby is ideally suited for introducing such a zone. Currently a 20mph speed limit exists on a section of Greenhill Road and on St. John's Hill. These could form the boundaries for a 20 mph zone together with a point on the Norton (Gas Lane junction?) and Lower Park Road (the railway bridge?) thus covering all of the central area of Tenby.

A large number of evaluation studies have demonstrated a link between the introduction of 20mph zones and a subsequent reduction in accidents. As well as road safety measures it is important to highlight the contribution that 20mph zones can have in encouraging more physical activity, such as walking and cycling by contributing towards a safer environment. The money spent on traffic calming measures (speed humps, road narrowing, planting, chicanes) could also greatly improve the character of Tenby and the quality of life for residents and visitors.

The Royal Society for the prevention of accidents (RoSPA) has stated that 20 mph zones are very effective at preventing injuries and RoSPA would like to see their wider use in residential areas.

The pressure group '20s plenty for us' has been successfully campaigning for the introduction of 20 mph zones claiming that it results in 20% fewer casualties a year and arguing that there is no justification for 30mph as a speed limit.

As local authorities are responsible for determining speed limits and 20 mph zones can I request that you consider the proposal contained in this letter, to introduce a 20 mph zone covering most of Tenby, at your next meeting. Please address your reply to the societies Chairman, David Tudor Thomas.

Yours sincerely,

Neil Westerman
Trustee



2 OCT 2018

B

PEMBROKESHIRE DISABLED BOWLS ASSOCIATION
Hon. Secretary Mr. S Whitmore
Chairperson Mr J Lloyd
Hon. Treasurer Mrs A Whitmore
2 October 2018

The Mayor of Tenby
Tenby Town Council
De Valence Pavilion
Tenby

Dear Mayor,

Re: - Pembrokeshire Disabled Bowlers Association

As a Town and Community Council, were you aware that the Pembrokehire Disabled Bowlers Club began in 1984 as a social afternoon to bring people of all disabilities together. Volunteers give up their time to help the disabled community from all over our County on the green and even when we stop for tea, at half-time.

The Association provide six hours a week coaching, on a Monday and Thursday (excluding Bank Holidays) at the Meads Sports & Leisure Centre, Milford Haven. All our members have different degrees of disability, but all having one thing in common, the ability to bowl with a smile.

We aim to provide our members with a safe, friendly & fun afternoon of activity, whilst encouraging them to venture into County or National competitions, with the pathway available to represent their Country. We have qualified coaches and a dedicated committee who nurture the development of all ages onto the bowling rinks, recently embracing an outreach service providing bowling opportunities to those with Alzheimer's, looking further to expand the Club to include a wider range of disabled bowlers.

Funding for this newest venture through the 'Reach Project' has now ceased and the Association wish to embrace this fully under their umbrella and are writing to individuals to request support as a Patron. We have initiated a 'Patrons Scheme' with the intention of securing the required funding to keep the level of provision currently in place at the optimum level, whilst also looking to recruit and train more volunteers. Could you

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90 Waterloo Road
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SA73 3PE

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01646 694809
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PEMBROKESHIRE DISABLED BOWLS ASSOCIATION

Hon. Secretary

Mr. S Whitmore

Chairperson

Mr J Lloyd

Hon. Treasurer

Mrs A Whitmore

and your individual Councillors be a person with whom we could count of for your support, financially and of course if you are able to give of your time in some way? Likewise, there is a request for support from your Town Council to consider supporting us with a financial contribution.

Pembrokeshire Club Officers currently hold positions of responsibility on the West Wales Special Olympics committee in preparation for supporting our bowlers in the 50th Anniversary competition being held in England next Spring.

If you wish to become a Patron please complete the attached registration form and return it to the Secretary prior to Friday (Oct 20), taking the opportunity to contact the Association for further information if required or visiting in person.

Regards

Steve Whitmore

Correspondence Address:

90 Waterloo Road
Hakin
Milford Haven
SA73 3PE

Telephone

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Email

skylight25@msn.com



PEMBROKESHIRE DISABLED BOWLS ASSOCIATION

Hon. Secretary
Mr. S Whitmore

Chairperson
Mr J Lloyd

Hon. Treasurer
Mrs A Whitmore

Name:		
Organisation:		
Address:		
Telephone numbers:	Home:	
	Mobile:	
Email:		

I do / do not wish for my details to be used for communication by the PDBA

I wish to be a Patron of the PDBA, with a donation of £_____ (minimum per year of £20). *If you wish to 'gift aid' your donation, please complete the section below.*

Payment method: (Please tick)

Cheque: (enclosed) BACS:

PDBC Payment Details

Nationwide, 77 Charles St, Milford Haven SA73 2HA

Sort Code: 070093

Account Number: 33333334

Account Ref: 0481708046337

Please identify any transfers with 'your name Patron scheme'

Signed:

Date:

Correspondence Address:

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