

**TENBY TOWN COUNCIL**  
**MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD**  
**17<sup>TH</sup> OCTOBER 2017**

**PRESENT**

Councillor Mrs S Lane                      Mayor  
Councillor Mrs C Brown  
Councillor Mr P Rapi  
Councillor Mr L Blackhall  
Councillor Mrs T Rossiter

Mr A Davies                                      Clerk to the Council/Financial Officer  
Mrs S Thompson                              Assistant to the Clerk

The Mayor welcomed Firefighter Lee Simmons who had come to discuss plans to celebrate the 100<sup>th</sup> anniversary of Tenby Firemen's Carnival. Firefighter Simmons said that he had decided to celebrate 2019 during a Carnival about 5 years ago when it was raining and there were, as usual, many residents and holiday makers alike supporting. The Firefighters thank them each year but then thought about a One Hundred Year Celebration (1919 – 2019) perhaps with a booklet explaining the history of Tenby Carnival. Since then he has carried out lots of research into the Carnival. He knows he's ahead of himself time wise but wants to help represent the townspeople and thank them all for their support of the years. According to his research, 1923 was the first recorded Firemen's' Carnival and this was to help raise funds for appliances and equipment but further research had indicated that there was a carnival in 1919 and the firefighters had decided to use this year as the basis for their celebration. His idea is to sell the booklets next year ready for the 2019 celebrations. Other ways to mark the celebrations would include possibly a ball/dance, events using Tenby's bandstand, dressing in Victorian costume, etc. Perhaps the townsfolk could come forward to make it a themed week? He suggested support via Tenby in Bloom to incorporate the anniversary in bedding displays as plants need to time to establish. The Mayor agreed that floral displays could be created to support the event with a couple of possibilities around town including the Castle Beach area, replacing the ornamental bikes with firefighting equipment perhaps or a fire engine of flowers.

The Mayor explained that Wednesday used to be half closing in the town which was why the Carnival was held on that day. Firefighter Simmons said his idea was to have something going on all round town throughout the week, not just on the Wednesday, making a Carnival week like Founder's Day in Milford haven or Civic Week in Narberth. While centred around Tenby Firemen's Carnival, his idea was to celebrate the town coming together to hold a carnival every year for over 100 years.

It was recalled that the fire brigade used to be called out using an air raid siren on the top of the town walls and it was suggested that this could be a feature of the week. It was suggested that research into the location of the old siren was needed.

The Mayor suggested forming a committee to bring back to Council with information as more ideas were discussed. Firefighter Simmons was urged to get as many organisations involved

including the RNLI, Rotary, Round Table, sports clubs etc. It was also suggested that the De Valence could host a charity ball during the week. It was mentioned that Fecci's also celebrate their 100<sup>th</sup> birthday in 2019 and perhaps a special commemorative ice cream marking both occasions could be created. The Tenby Observer could also produce a Tenby Times Carnival special feature or a special Centenary Carnival annual. Cllr Mrs Rossiter asked if any photos were required with the Mayor adding that Mr Alan Brindley has access to the Squibbs Studio archive. Albi at Cofion may also be able to help. Members felt that the first priority is to establish a committee to discuss ideas. The Mayor said that any such committee was welcome to use Mayor's Parlour for meetings. Cllr Mrs Brown suggested delegating research tasks and the Tenby Through Time Facebook site may be a useful medium to ask for carnival photos. The Mayor said she welcomed the idea and the council gave it their full backing. For information the Carnival date for 2019 was revealed as Wednesday 7 August.

**192. TO RECEIVE APOLOGIES**

Apologies received from Cllrs Hallett, Evans, Brown, Mrs Ward, Mrs Thomas and Mrs Williams. The Clerk then read a letter of resignation he had received from Cllr Griffiths effective immediately. The Mayor said it was with regret that Councillors must accept. The Clerk went on to inform Councillors of the current status with regard to co-option relating to the existing casual vacancy.

There was to be no election regarding this particular vacancy but an election may now be requested to fill the vacancy created by Cllr. Griffiths' resignation. Cllr Mrs Rossiter expressed concern that if someone had applied for co-option for the first vacancy and not been successful then a good candidate may be lost if they were not prepared to stand for election or felt slighted by not being co-opted the first time.

**193. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW**

None declared.

**194. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT**

Proposed by Cllr Rapi and seconded by Cllr Blackhall.

**Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.**

**195. CONFIRMATION OF MINUTES**

**Resolved that the Minutes of the Tenby Town Council meeting held 3<sup>rd</sup> October 2017 be confirmed and signed as accurate.**

**196. MATTER ARISING FROM THE MINUTES FOR INFORMATION ONLY**

The Clerk again advised Councillors that PCC had sent out Notices declaring the Council Vacancy and the residents of the North Ward had until 12<sup>th</sup> October 2017 to petition the Council for an election. No election had been called for and the council could now initiate co-option procedures. Cllr. Mrs. Rossiter reiterated her earlier point and asked if the Council could delay co-option of the first vacancy to see if an election was required to fill the new vacancy. It may be more beneficial if the council are advertising two positions to be filled by co-option at the same time.

The Clerk agreed to clarify with the Elections Officer to see if this was permissible.

147. To Review this Year's Pedestrianisation Scheme

With regard to the land train consultations, a meeting had been re-arranged for Thursday at 10 am. Cllr Mrs Brown gave her apologies.

168. To consider the condition of the environs of Tenby Leisure Centre

Cllr Rapi stated that a fence needs to be erected in order for the Leisure Centre's site to be secure and that the response previously received was irrelevant. A letter should be written to PCC expressing this. Cllr Mrs Rossiter said it was a health and safety issue especially if children were to get on to the site.

**197. TO RECEIVE NOTES ON THE MEETING WITH PEMBROKESHIRE COUNTY COUNCIL ON 29<sup>TH</sup> SEPTEMBER 2017 TO REVIEW THIS YEAR'S PEDESTRIANISATION SCHEME**

Cllr Brown said the outcome remains to be seen and PCC will consider issues raised. The Mayor suggested keeping an eye on matters and reiterated to Councillors that a member of PCC was coming to the meeting which had been arranged with the land train consultants on Thursday. Cllr Baker would be welcomed at meetings.

Referring to the update the meeting had been given on the possible creation of a byelaw for the operation of horse drawn carriages given by Mr. Thomas, Cllr Blackhall felt we must reinforce expectations that any byelaw will encompass all that needs to be done to control currently non-licensable street trading as well as horse drawn carriage operations.

**RESOLVED that a letter be send to Mr. Westley asking that any new byelaw not only controlled horse and carriage operations but also brought all 'service provider' activities on the street e.g. temporary tattoois, under the control of PCC.**

**198. TO RECEIVE NOTES OF THE TENBY CHRISTMAS FESTIVITIES MEETING HELD 3<sup>RD</sup> OCTOBER 2017**

The Mayor told Councillors that plans were coming along well and that the next meeting was to be held on 24<sup>th</sup> October 2017.

**199. TO DISCUSS THE FOLLOWING ITEMS OF CORRESPONDENCE AND TO AGREE ACTION IN RESPONSE**

- a. Ben Blake, PCC Highways – Proposed Speed Limit Traffic Regulation Order

**RESOLVED that the letter be noted with no objections raised.**

Cllr Mrs Rossiter noted that a bus shelter had been erected just on from the new roundabout on Narberth Road. She had hoped it would have been placed further up as the bus collecting students for the Preseli School had recently held up traffic for approximately 20 minutes and no-one was able to overtake. It was mentioned that buses shouldn't be stopping for that length of time.

- b. Haydn Garlick, PCNPA South Area Ranger – Community projects

Cllr Blackhall proposed the Castle Hill area as a possible project.

- c. Charlotte Mathias, PCC Licensing – Determination of the Licensing sub-committee on the Three Mariners licence variation application

**RESOLVED that the letter be noted.**

**200. TO RECEIVE THE ACCOUNTS FOR SEPTEMBER (INCLUDING SCHEDULED PAYMENTS, UN-PRESENTED CHEQUES, RECEIPTS, ACCOUNT BALANCES, BUDGET MONITORING TO DATE AND BANK RECONCILIATIONS) AND CONSIDER ANY ISSUES ARISING**

Cllr Mrs Rossiter thanked the Clerk and proposed accepting the accounts, Cllr Blackhall seconded the proposal.

**Resolved that the accounts for September (including scheduled payments, unrepresented cheques, receipts, account balances, budget monitoring to date and bank reconciliations) be accepted.**

**201. TO DISCUSS THE FOLLOWING APPLICATIONS FOR GRANT ASSISTANCE AND AGREE ACTION IN RESPONSE TO PROPOSALS:**

- a. PATCH (accounts available for prior inspection in the office)

Cllr Blackhall felt that this was an extremely worthwhile charity and proposed that a donation of £100 be made.

**RESOLVED that, under Section 2 of the Local Government Act 2000, the council donates £100 to PATCH to assist them in their work in the Tenby area.**

**202. TO RECEIVE REPORTS BY COUNCILLORS ON OUTSIDE BODIES**

The Mayor reported that she had attended the opening of St Teilo's outside play area and congratulated the PTA on their fundraising saying it looked excellent. The Cancer Research shop had an awareness day which the Mayor had also attended and last Tuesday she had been

lead around Tenby blindfolded by the Lions Club for Sight Awareness day. She had given a talk at the Rotary Club Dinner, attended a reception at Castlemartin and attended the 70<sup>th</sup> anniversary of the Tenby and District Arts Club. This Thursday coming at 6.30pm was the Tenby in Bloom awards evening to which all Councillors were welcome.

**203. TO CONSIDER ANY MEDIA ITEMS RELATING TO TENBY TOWN COUNCIL OR TENBY AND AGREE ACTION IN RESPONSE**

None at this time.

**204. TO RECEIVE UPDATES AS TO THE SALE OF LAND AT BRYNHIR (IF ANY)**

None at this time.

**205. TO RECEIVE UPDATES ON SOUTH PARADE (IF ANY)**

Nothing further has been heard to date. The Mayor asked that Mr Brown at PCC be again asked for an update meeting. Cllr Blackhall suggested that, for the festive season, 12 Christmas trees could be put across the Parade and lit up marking the Twelve Days of Christmas. Perhaps the trees could be sponsored by local businesses.

**206. TENBY DOCTORS' SURGERY – CLLR BLACKHALL**

Cllr Blackhall started by saying that he didn't wish to criticise those who work incredibly hard at the Surgery but that he has had many conversations with residents who are concerned about getting appointments at the surgery and their continuity of care. People having to queue at 7.30 am in all sorts of weather to make an appointment which was not an ideal situation. Perhaps the surgery could look again and see if things could be different, making a plea for ideas as the system is obviously not working. Cllr Rossiter said that it's not only local to Tenby but everywhere is suffering and struggling to get doctors. Cllr Blackhall said it is not a reflection on those who work hard. The Mayor suggested that perhaps people didn't know what the policy is at the surgery. Cllr Rapi believed that future appointments cannot be made until after 11am and then they are often only available in two to three weeks' time. Perhaps a policy needs to go out to people so folk know how it works and asking if there are any ways of improvement. Cllr Mrs Brown said she had had a good experience recently having called the surgery and asked to leave details, she was called back sometime later with an appointment with the doctor that same day. Cllr Blackhall feels that Saundersfoot do not appear to have the same problems but there again perhaps Saundersfoot surgery weren't suffering the same issues as Tenby with regards to doctors retiring. Cllr Rapi said he had recently been in a meeting involving Hywel Dda and they are getting more nurses so something is afoot. Perhaps contacting Cllr Preston who is on the SEPHCN board would be a way forward as continued use of locum doctors could not be cost effective.

**RESOLVED that the Clerk write to the surgery asking for details on their appointment procedure and further that Cllr. Preston be contacted in his capacity as chair of SEPCH to ask if they could bring pressure to bear on the Hywel Dda Health Board to try and recruit doctors to Tenby.**

**207. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS**

- a. Cllr Evans had informed the Clerk that he had spoken to PCNPA Officers regarding the town council's concerns that the further proposed development of the old Royal mail depot on The Green could lead to more traffic problems in the area. An amended application from the developer was due shortly showing ways in which they hoped to mitigate against traffic problems.
- b. The Clerk reminded members that the PCC Your Town, Your Say event would be on Tuesday 24<sup>th</sup> October at 7pm in the Community Education Centre. Cllrs Mrs Rossiter and Mrs Brown indicated that they have attended in previous years and hoped to be in attendance again this year.
- c. The Clerk reminded members of the PLANED Fit for the Future meeting being held on 2<sup>nd</sup> November at Bloomfield Community Centre in Narberth. This will include a presentation from the independent review panel looking at the future of town and community councils in Wales.

**208. DATE AND TIME OF NEXT MEETING**

**Resolved that the next meeting will take place on Tuesday, 31<sup>st</sup> October 2017 at 7.00pm. Representatives of PLANED will be in attendance to discuss potential funding and joint funding as leader funding criteria has changed.**

**209. TO PROPOSE ANY ITEM FOR THE NEXT AGENDA**

Mayor's Parlour Chairs – Cllr Mrs Brown.

**210. TO EXCLUDE THE PUBLIC TO RESOLVE FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE "PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960"**

**211. MINUTES**

Battery Gardens/Jubilee Play Park

Cllr Mrs Rossiter feels an extension to the skate area would be good as many children are using the skate park. The Clerk explained that he was waiting to hear back from Mant Leisure as, when they were down recently, they took measurements and photos and they were going to advise on what is possible in the space available. Sinead Henehan of PCC Community Regeneration has indicated that once we have a better idea of costings then she may be able to find potential avenues of funding. The Clerk had been talking to his counterpart in St Clears earlier that day. St Clears were also looking into extending their skate park as the pastime was becoming more popular again. Scooter to School is a very popular venture which was increasing this type of activity.

**212. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS**

- a. Virement funding from Reserves to provide a new boundary fence at Tenby New Cemetery under Sections 9 and 10 Open Spaces Act 1906 and Section 214 of the Local Government Act 1972

The Clerk explained that he had now received quotes for required works to fencing and gate fitting at New Cemetery and the quote received from Smart Gardens of £1,000 had worked out to be the cheapest. The Clerk was seeking permission to use monies from the reserves as there was nothing allocated for this project in the Cemetery budget at this time. Cllr Mrs Rossiter proposed that monies be taken from reserves and Cllr Mrs Brown seconded the proposal.

**RESOLVED that funding be vired from Reserves to provide a new boundary fence at Tenby New Cemetery under Sections 9 and 10 Open Spaces Act 1906 and Section 214 of the Local Government Act 1972**

Cllr. Blackhall asked why the top gate of the Old Cemetery had been padlocked shut. The Clerk explained that he had been informed by the Church that there had been an increase in fly tipping in this part of the cemetery and this could be the reason. Cllr Mrs Rossiter suggested the Church be asked for a sign be put in place explaining the reason for the gates being closed. The Clerk added that it has also be noted by PCC that bins in the area were being used for household waste and if this continues then the likelihood would be that the bins will be taken away.

- b. Land Train Consultation Fee

The Clerk confirmed with Councillors that the agreed consultation fee of £495 is to be taken from the tourism budget.

Mayor \_\_\_\_\_

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_