

**TENBY TOWN COUNCIL**  
**MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD**  
**10<sup>th</sup> APRIL 2018**

**PRESENT:** Councillor Mrs S Lane Mayor  
Councillor Mrs C Brown  
Councillor Mr P Rapi  
Councillor Mr T Hallett

**IN ATTENDANCE:** Mr A Davies Clerk to the Council/Financial Officer  
Mrs S Thompson Assistant to the Clerk  
Naomi Chiffi National Theatre of Wales

The Mayor welcomed Naomi Chiffi from the National Theatre of Wales.

Councillors watched a film created by National Theatre of Wales and Naomi then told Councillors that, following on from The Roald Dahl project in Cardiff and the Passion in Port Talbot, the next big project planned by NTW was The Tide Whisperer, which is going to be staged in Tenby this September. The production is going to be the first for new NTW Artistic Director Kully Thiarai and has been written by Louise Wallwein, a performance poet and playwright whose previous work includes The Island, The Sea, The Volunteer and the Refugee.

Cllr Mrs Brown asked where the performance will be staged and Naomi told Councillors that the tale would begin at the De Valence and make its way down Upper Frog Street.

The aim is then to stagger the audience and some will be guided in different directions eventually meeting on the Castle Beach where some audience members being taken out to sea. The story is very relevant in these times focussing on migrant crisis; the uncertainty of their destination and belonging, separation of loved ones and the unknown future. There will be three shows and this is taking place the weekend after Ironman with rehearsals in the lead up taking place in the De Valence.

NTW Team collaborates with communities across Wales and the production will be officially launched on 26<sup>th</sup> April at Caffi Pura. The Tide Whisperer is a ticketed event and may possibly be a 14 plus audience but this is yet to be confirmed.

Cllr Rapi asked if any workshops were planned in local schools and Naomi said she had been in touch with Greenhill School. Jacob Gough, the director, had mentioned that after mid-May they would have a clearer design and NTW were liaising with PCC over the event. Audience members would most likely be given headsets and access to boats would only be for those with tickets in answer to councillors concerns about how the audience would be managed for such a public production.

Cllr Mrs Brown felt the proposal was excellent as it extends our season further and also features community involvement.

**QUESTION AND ANSWER SESSION WITH MEMBERS OF PUBLIC**

The Mayor commented she was uncertain over including this on future agendas due to time constraints. She had looked into other council practices locally and in many cases, members of

the public have to apply in writing 48 hours prior to the meeting and matters should relate to items on the Agenda.

Tenby Town Council was fortunate to have an office which is open 9 am to 5 pm Monday to Friday and members of the public are welcome to pop in at any time to raise concerns that they may have. The Clerk and assistant to the Clerk are able to field queries and forward matters on to Pembrokeshire County Council, PCNPA or relevant bodies as deemed appropriate.

Cllr Hallett felt that blind questions are unacceptable and notice should be given in writing while Cllr Rapi agreed that members needed time to prepare to get the facts and figures to hand in order have the information to reply to these questions. Our Agenda is published and member of the public have always been welcome to come to watch the meetings in progress.

The Clerk said that he had been recommended by his CiLCA moderator to include this on the Agenda as good practice to increase transparency and public participation in council business. It is a requirement in England for councils seeking Quality Council status and is promoted as good practice in Wales by both One Voice Wales and the Welsh Government.

However, ultimately it was up to members to consider continued inclusion of this item on the agenda.

Cllr Mrs Brown said she was not against talking to the public and was quite often being stopped on the street. However, letters could be written to the Council office if members of the public wished to raise items. We are an open office, relate well to the public and all are welcome to pop in to talk. Whilst the items looks good on the Agenda no-one wants to be attacked in the Chamber.

The Mayor said that previously there had been question and answer surgeries by Town Councillors once a month but not a soul came in the end. Without wishing to sound negative, social media attacks on the council were bad enough without the possibility of members having to deal with these in the Chamber unprepared.

Cllr Rapi suggested a form could be introduced which asked amongst other things the nature of the query/problem so at least Councillors would have some idea of what was happening and could be prepared. However, he felt that this was really unnecessary as Council officers resolved problems very efficiently. There is plenty of access to information to hand and more often than not issues are with Pembrokeshire County Council.

It was proposed by the Mayor that the existing systems the council has in place for public engagement work were adequate and there is no need for this item to be included in future agendas. Cllr Mrs Brown seconded this proposal.

## **RESOLVED**

**That, as current systems the Town Council have in place for Public Engagement are deemed sufficient, there is no requirement for a Question and Answer session to be included in future agendas.**

**461. TO RECEIVE APOLOGIES**

Apologies received from Cllr Mrs Rees, Cllr Blackhall, Cllr Mrs Skyrme-Blackhall, Cllr Mrs Rossiter, Cllr Mrs Williams, Cllr Mrs Thomas, Cllr Brown and Mr Steven Richard Downes PCC Link Officer to TTC.

**462. TO DISCLOSE ANY PERSONAL INTERESTS IN ITEMS OF BUSINESS LISTED BELOW**

None declared by Councillors.

**463. TO AGREE ITEMS OF CORRESPONDENCE AND COMMITTEE MINUTES OTHER THAN THOSE MARKED NOT FOR PUBLICATION BEING GIVEN TO MEMBERS OF THE PRESS PRESENT**

Press not present.

**464. CONFIRMATION OF MINUTES**

**Resolved that the Minutes of the Tenby Town Council meeting held 13<sup>th</sup> March 2018 be confirmed and signed as accurate.**

**465. MATTERS ARISING FROM THE MINUTES FOR INFORMATION ONLY**

451. Jubilee Skate Park

Cllr Mrs Brown told Councillors that they had had a very successful meeting with about 15 youngsters and a sprinkling of adults. Plans were on display and youngsters had suggested a few additional features. Cllr Mrs Brown has been speaking with PCC about the possibility of having the extra land on the other side of the path which would help create a bigger scooter/skate park. The Clerk said that they were looking at a cost of about £130K to £140K and that the project will take about a year to complete. A meeting is planned to take place monthly and a fund raising committee needs to be formed.

455a. Licensing Sub Committee Tenby Rugby Club

Cllr Rapi told Councillors that he had spoken with someone on this matter and it had been recommended that he write to the Ombudsman explaining the situation. The admission regarding receipt of the letter had been recorded on webcam and it was clear to all. Councillors thanked Cllr Rapi for following this up.

455d. Draft PCNPA Local Development Plan

The Clerk told Councillors that a paper copy of this document was now available to view at the TTC office. There were some additional interesting ideas but the draft also reiterated much of what was in the current plan. There appeared to be no housing allocation sites in Tenby at all proposed for the new plan however. Not only did this include removal of sites like the Rectory Field

car park, but the plan further recommended that if Brynhir does not move forward sufficiently during the remaining life of the current plan, it will be removed from the next LDP. This will mean that it will not be considered for re-inclusion for 10 years. Cllr Rapi believes that PCC are planning to build council houses but had no further information.

**466. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS:**

- a. NP/18/0146/TPO – Mrs Torkington, Rosemont House, Heywood Lane, Tenby – Beech tree reduction of limbs growing towards Rosemont House – Rosemont House, Heywood Lane, Tenby

Cllr Hallett proposed approval feeling this was a job that badly needs doing. Seconded by Cllr Rapi.

**RECOMMEND**

**Considered against all relevant policies, members recommend approval of this application.**

- b. NP/18/0167/FUL – Mr A Green, 79 Upper Hill Park, Tenby – Proposed extension of dwelling house to accommodate new first floor level – 79 Upper Hill Park, Tenby

The Clerk told Councillors that the Civic Society had expressed concerns regarding the design. This is a large plot, close to the pavement sitting at the crossroads. The Society felt it could intrude over neighbours and would be out of character with the estate. After viewing the plans, members concurred with the concerns of the Civic Society and wondered why ground space was not being utilised rather than building up.

Proposed Cllr. Hallett, seconded by Cllr. Rapi

**RECOMMEND**

**Refusal. Considered against all relevant policies, members feel that the proposal represents overdevelopment of the site. The bungalow is sited on a prominent crossroads within the estate and this development could constitute a significant visual intrusion contrary to Policy 15 of the LDP. Given that it will be surrounded by single storey dwellings which remain in their original condition, members feel its position and influence on the townscape would have an adverse effect on the character and interest of the area contrary to Policy 14. They also feel it could have a significant effect on the amenity of neighbouring properties contrary to Policy 30. Members note that the application site is quite large and wonder if the proposals can be accommodated at ground level.**

- c. NP/18/0175/LBA – Mr Murray John, 2 Olive Buildings, St Mary’s Street, Tenby – Reinstate slate cladding to rear elevation – 2 Olive Buildings, St Mary’s Street, Tenby

Cllr Hallett commented that many of these buildings used limestone construction which is a porous material. Many buildings are returning to the use of slate cladding as it affords better protection. Cllr Hallett recommended approval as this is an asset to the property. Cllr Rapi seconded the proposal.

**RECOMMEND**

**Considered against all relevant policies, members recommend approval of this application.**

- d. NP/18/0185/FUL – Mr Davies, 33 The Glebe, Tenby – Rear single storey extension and insertion of rooflight in existing roof – 33 The Glebe, Tenby

The Mayor asked if this was in keeping with the neighbouring properties and if there had been any objections. The Clerk indicated that there had been no comments received from neighbours. Cllr Mrs Brown proposed accepting the application and Cllr Rapi seconded the proposal.

**RECOMMEND**

**Considered against all relevant policies, members recommend approval of this application.**

- e. NP/18/0186/FUL – Mr & Mrs Roberts, Robins Croft, Heywood Lane, Tenby – Single storey rear extension and front porch – Robins Croft, Heywood Lane, Tenby

Cllr Hallett felt there was ample room to accommodate the plans and proposed accepting the application. Cllr Mrs Brown seconded the proposal.

**RECOMMEND**

**Considered against all relevant policies, members recommend approval of this application.**

- f. NP/18/0189/FUL – Mr David Parsons, 1 Merlins Gardens, Tenby – Erection of garden room – 1 Merlins Gardens, Tenby

Councillors felt that it was not going to impact on neighbouring properties and Cllr Mrs Brown therefore proposed accepting the application. Cllr Hallett seconded the proposal.

**RECOMMEND**

**Considered against all relevant policies, members recommend approval of this application.**

**467. TO DISCUSS THE FOLLOWING ITEMS OF CORRESPONDENCE AND AGREE ACTION IN RESPONSE:**

- a. Hywel Dda University Health Board – Consultation on Healthcare Services

The Clerk had been asked by Cllr Mrs Thomas if two Councillors would be able to attend the event as she and Cllr Mrs Williams were unable to attend. It was suggested that Cllr Blackhall and Cllr Mrs Skyrme-Blackhall be approached.

**468. TO CONSIDER THE FOLLOWING LICENSING APPLICATIONS AND AGREE ACTION IN RESPONSE TO PROPOSALS:**

- a. County Clothes – New premises licence

The Licence applied for is to run from 9 am to 6 pm and is for the sale of craft beers and speciality drinks. Cllr Rapi proposed accepting this application and Cllr Hallett seconded this.

**RESOLVED**

**That, as TTC has no objection to this application, no representations need to be made in respect of this to the Licensing Authority.**

**469. TO RECEIVE REPORTS BY COUNCILLORS ON OUTSIDE BODIES**

De Valence Pavilion

Cllr Mrs Brown informed Councillors that there was still a bit of work to do but hoped that the building work would be finished by the end of the month. The Mayor congratulated Cllr Mrs Brown and all those involved with the DVP Trust.

**470. TO CONSIDER ANY MEDIA ITEMS RELATING TO TENBY TOWN COUNCIL OR TENBY AND AGREE ACTION IN RESPONSE**

None at this time.

**471. TO RECEIVE UPDATES AS TO THE SALE OF LAND AT BRYNHIR (IF ANY)**

The Clerk told Councillors that Cllr Evans' Notice of Motion would be going before Cabinet on Monday. The recommendation was that it not be adopted, but that negotiations be paused while a full review of the possibilities afforded by the site be undertaken.

**472. TO RECEIVE UPDATES ON SOUTH PARADE (IF ANY). NOTES OF THE MEETING HELD WITH PCC TO LOOK AT PROGRESSING THE SCHEME ON 4<sup>TH</sup> APRIL 2018 ARE ATTACHED**

The Mayor told Councillors that this is still very much up in the air but it is important to keep the project moving. We are now waiting to hear from Sinead Henehan but TTC need to get documents ready for tendering. Cllr Hallett suggested a report for the press and putting feelers out. Someone may know someone able to help.

**473. UPDATE ON PLASTIC FREE TENBY INITIATIVES**

Although Cllr. Blackhall was unable to attend the Clerk had been asked to remind members that the Big Beach Clean is to go ahead on Saturday between 11 am and 3 pm on both the North and South Beaches. PCC had provided litter pickers and refuse bags which were to be collected from TTC offices. Councillors noted that the bins on the North Beach had not been emptied but Cllr Hallett said that he had seen the refuse team out that day.

**474. TENBY'S GARDENS**

The Mayor said that she had hoped to put an appeal out for help but had not received contact from PCC or had the opportunity to meet with Richard Brown to get the information needed as to what the maintenance arrangements for the town floral displays were to be this year. Cllr Hallett asked if we were to adopt the gardens and who was paying for the flowers. There was no proposal for TTC to take over the gardens for this year but two contract gardeners had retired and we would be paying for flowers for all town display beds, the Mayor explained. Last year we also paid for plants to be watered but, with possibly less PCC staff, there were questions over how often they are to be watered, we do not know where we stand.

Cllr Mrs Brown felt we needed to explain to PCC how desperately we needed information to find out who is coming to help. We need to know by the end of April to see if TTC needed to get together and decide if we needed to employ gardeners. Cllr Hallett felt a programme was needed. Cllr Rapi also asked if the mole problem in Battery Gardens could be addressed. The Mayor said TTC needed to know what PCC were going to do and what are they going to provide. We did not want to be in a situation like last year where Tenby in Bloom had paid for the shrubs in Paragon and they had died by June. She suggested we write to Ian Wesley to ask him to press Mr. Brown for a meeting.

**475. TO CONSIDER ANY FINANCIAL OFFICER/CLERK'S ITEMS AND TO AGREE ACTION IN RESPONSE TO PROPOSALS**

**Grant Criteria - Enhancing Pembrokeshire**

A draft of the criteria for accessing the Second Homes Council Tax Premium Fund, which had now been dubbed Enhancing Pembrokeshire, had been forwarded to TTC and members could view this in the office. PCC were holding workshops on the application process on 16<sup>th</sup> May between 2pm-4pm or 6pm – 8pm.

Hywel Dda University Health Board

The Clerk told Councillors that there is a workshop on transformation being held in Whitland at 1pm on 27<sup>th</sup> April 2018 if anyone would like to attend. It was suggested that Cllr Mrs Thomas and Cllr Mrs Williams may be interested.

PLANED

PLANED were holding their Heritage Day at Stackpole on 30<sup>th</sup> May 2018 from 10 am to 3 pm. Mr David Bruce, the guest speaker, is to give a talk on Walled Towns Heritage. It was suggested that Cllr Blackhall may like to attend with the Clerk.

**476. DATE AND TIME OF NEXT MEETING**

**Resolved that the next meeting will take place on Tuesday 24th April 2018 at 7.30 pm. The Mayor gave her apologies.**

**477. TO PROPOSE ANY ITEMS FOR THE NEXT AGENDA**

Beach Regeneration – Cllr Rapi

**478. TO RESOLVE TO EXCLUDE THE PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEM(S) OF BUSINESS UNDER THE “PUBLIC BODIES (ADMISSION TO MEETINGS) ACT OF 1960”**

**479. MINUTES**

**Resolved that the Private and Confidential Minutes of 10<sup>th</sup> April 2018 be confirmed and signed as accurate.**

**480. MATTERS ARISING FOR INFORMATION ONLY**

Noted.

Mayor \_\_\_\_\_

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_