

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 3rd September 2013

PRESENT

Councillor Mrs Lane Mayor
Councillor Mrs Thomas
Councillor Mrs Rossiter
Councillor A Brown
Councillor Dr P Easy
Councillor Mrs Durham
Councillor P Rapi
Councillor Mrs Putwain
Councillor Mrs Brown
Councillor W Rossiter
Councillor L Blackhall

IN ATTENDANCE:

Mr A. Davies Clerk to the Council/Financial Officer
Mrs L Hensman Assistant Clerk

149. APOLOGIES

Apologies received from Councillor T Hallett.

150. DISCLOSURE OF PERSONAL INTERESTS

Councillor Mrs Rossiter declared a personal interest in item 7a and 14. Councillor Blackhall and Councillor Mrs Brown declared a personal interest in item 14. Councillor Mrs Lane declared a personal interest in item 7a, 14 and 18.

151. ITEMS TO PRESS

Proposed by Councillor Blackhall, seconded by Councillor Mrs Rossiter.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

152 CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council meeting held 23rd July 2013 be confirmed and signed as accurate with the following amendments:

Councillor Mrs Brown was present at the meeting.

117 – Tenby Events notice board

Councillor Mrs Putwain declined to undertake the challenge suggested by Councillor Mrs Brown.

153 MATTERS ARISING

107 – Director of Education

Councillor Mrs Thomas asked if PCC Education department had responded to TTC request to discuss the proposed Tenby Primary Welsh/English School provision. The Clerk reported no further communication had been received.

140 – Tenby Harbour Sluice

Councillor Mrs Putwain proposed the resolution made at the 23rd July meeting in relation to Tenby Harbour Sluice should be rescinded. She pointed out that it was resolved on the 28th May 2013 that TTC welcomed PCC ideas for the sluice and therefore the matter should not have been discussed again under the six months rule as outlined in Standing Orders. Councillor Mrs Brown seconded the proposal.

Councillor Mrs Rossiter explained she previously suggested ideas for how money could be spent in the harbour area and confirmed nothing was set in stone. The purpose of a meeting was to openly discuss possible ideas for the sluice with other users of Tenby Harbour.

The Clerk reported he had already met with Mrs Robinson and was aware she was in the process of arranging a meeting. Proposed attendees at the meeting would be PCNPA, PCC, harbour users and TTC representatives.

Councillor Mrs Putwain felt that if TTC go ahead with the meeting it would be totally against Standing Orders.

Councillor Blackhall felt it was sensible to enter into discussions with other harbour users to create a list of additional options for the sluice.

The Mayor said if TTC had breached Standing Orders then the situation needed to be immediately resolved as it is an illegal resolution, therefore the resolution should be struck from the minutes, seconded by Councillor Mrs Brown.

Councillor Mrs Thomas said new information received from holding the meeting could be discussed in six months time.

Councillor Mrs Putwain felt that the informal meeting should include a much larger catchment of the public and include local residents living in the vicinity of the harbour.

Councillor Mrs Brown proposed as the meeting is already in the planning process TTC inform Mrs Robinson that the meeting will be an informal open meeting to discuss possible ideas for Tenby Harbour Sluice, seconded by Councillor A Brown.

Resolved that the resolution at minute reference 140 – Tenby Harbour Sluice, be struck from TTC minutes and Mrs Robinson PCC be notified that Tenby Harbour Sluice meeting will take the format of an informal open meeting, inviting anyone to attend and bring their ideas forward.

141 – Corporation Funeral Bier

The Clerk reported feedback had been received from Manorbier Community Council in relation to housing Tenby bier in their bier house. Unfortunately because they would need to remove railings to site the bier and that insurance costs would be high due to the building being unmanned and vulnerable to vandalism, they felt unable to house the bier.

The Mayor said TTC would need to think of an alternative solution.

154 REPORT OF PLANNING SUB-COMMITTEE

Report of the Tenby Town Council Planning sub-committee held 9th August 2013 was reviewed by Councillors. The Clerk reported that NP/13/0342 – 1 Southlands, Narberth Road, Tenby had since been withdrawn. It was

Resolved that the correspondence be noted.

155. PLANNING APPLICATION

The Mayor declared an interest in the application and asked for another member to be nominated to chair the meeting in her absence. Councillor Mrs Thomas nominated Deputy Mayor, Councillor Rapi take the chair for the next item, seconded by Councillor Dr Easy.

The Mayor and Councillor Mrs Rossiter left the chamber.

a. NP/13/0386 – Ladbrokes British Gaming Ltd., 9 Russell Street, Stroud, Gloucestershire – Non-illuminated 2 fascia and 1 projection sign, 24 High Street, Tenby.

The Clerk explained that TTC had approved an application for signage at this property earlier in the year but this had been subsequently refused by PCNPA. As a result the applicant had re-submitted an amended planning application.

Councillors viewed and discussed the planning application. Councillor Blackhall proposed approval as it is in line with PCNPA advice, seconded by Councillor Mrs Thomas.

RECOMMEND

Approval as it is in line with PCNPA advice.

The Mayor and Councillor Mrs Rossiter re-joined the meeting.

156. PLANNING CORRESPONDENCE

a. RWE npower renewables – Proposed Atlantic Array Offshore Wind Farm

Councillors reviewed the information before Councillor W Rossiter said this was the first opportunity TTC had to speak on the proposal, allowing members to agree or disagree with wind farms. He felt the turbines would be seen from Tenby along the east side of Caldey Island. However his main concern was for birds during the migration season as the turbines would be situated in their flight path. He felt devastating damage to the birds would be inevitable from the rotating arms. Documentation he had researched stated that shearwaters would not be affected as they fly lower to the sea however this did not apply to all migrating birds. He strongly felt the wind farm should be sited in the Atlantic not in the Bristol Channel, where reports from North Devon show they are unhappy about the prospect of the proposed site with protests against the proposal planned.

Councillor Mrs Brown stated she did not support any wind farms and strongly agreed that this is the wrong site.

Councillor Mrs Putwain agreed with renewable energy stating that the wind farm being sited 15 miles offshore is not really that close and we should not be saying not in our back garden.

Following discussion the Mayor asked for a vote in support of the proposed Atlantic Array Offshore Wind Farm resulting in 6 votes for, 3 votes against. It was

Resolved that TTC support the proposed Atlantic Array Offshore Wind Farm.

Councillor Rapi and Councillor Mrs Durham abstained from the vote.

b. PCNPA – Draft Supplementary Planning Guidance consultation

Councillors reviewed the information, it was

Resolved that the information be noted.

157. CORRESPONDENCE

a. Amanda Ryan, PCC – Governing Body of Tenby Junior Community School

The Mayor outlined she had served for almost twelve years as a Tenby Junior School Governor and suggested it was time for another Councillor to be nominated to fill this post. Discussion and feasibility of fulfilling the role took place before the Mayor proposed Councillor P Rapi be put forward as Council representative on Tenby Junior School Governing Body, seconded by Councillor Mrs Brown.

Resolved that Councillor P Rapi be proposed as TTC representative on the Governing Body of Tenby Junior Community School.

b. Marc Lewis, Tenby Museum – Thank you letter.

Councillors noted the letter and were informed by the Clerk that the Lydstep Pig display had arrived.

Resolved that the information be noted.

c. John Griffiths (via e-mail) – Presbyterian War Memorial Tablet

Councillors discussed the issue of the Presbyterian War Memorial Tablet and felt that a suitable home should be found for it, however it was reported discussions have previously taken place with no home found. Various areas for siting were suggested including the War Memorial garden and Brother Thomas garden, however good reasons were given why they were not suitable for the tablet. The Clerk reported he had discussed the matter with Mr J Griffiths who suggested the Garden of Remembrance at Tenby New Cemetery. Councillors felt this was a strong possibility. The Mayor proposed the Cemetery sub-committee meet with Mr Griffiths at the Cemetery to ascertain if the GOR is a suitable site, seconded by Councillor Mrs Brown.

Resolved that a Cemetery sub-committee site meeting is arranged, inviting Mr Griffiths to be present to review the possibility of housing the tablet in the New Cemetery GOR.

d. Mark Elliott, PCC (via e-mail) – Herring Gulls

Councillors reviewed the information, it was

Resolved that the information be noted.

e. Neil Westerman, Tenby Museum – Museum funding

The Mayor responded to the letter saying that Tenby Town Councillors are fully aware and support the work of Tenby Museum.

Resolved that the information be noted.

f. Tenby Civic Society – Gull Proof Waste Bags (copy of letter sent to PCC)

The Clerk reported he had e-mailed Councillors the response from Mr R Brown PCC in relation to gull proof waste bags. In addition he circulated a copy for Councillors that may not have accessed their e-mails. Councillors felt this was a positive response and decided to discuss item (g) on Herring Gull control at the same time.

Councillor Rapi explained that the seagull problem had been going on since 1975 therefore it was good to see people are now responding to the issues. However, the new black bags being issued are even thinner and tear very easily therefore not improving the problem with seagulls ripping them open. The Mayor felt the ideas outlined to deter seagull were positive and suggested TTC put together their own action plan to tackle the issues and encourage local businesses to purchase the new gull proof bags.

Councillor Mrs Durham felt that the gull proof bags are brilliant and many householders would consider purchasing one themselves to tackle the problem. Councillor Mrs Putwain requested clarification on the bags size and if people only need to purchase one or are they disposable. It was explained they are reusable with a flap over lid. They can accommodate up to six refuse sacks.

Councillor Mrs Brown said a large part of the problem is excess refuse from holiday flats and this needs to be improved as locals do manage their rubbish well. However seagulls have become more vicious and now take food from humans.

Councillor Mrs Rossiter felt that we never seem to succeed with educating holiday makers about rubbish disposal even though many of the letting agents do try to address the issue. Councillor W Rossiter felt people who do not address the issue should be fined so they then try harder to prevent seagulls attacking their rubbish.

The Mayor proposed TTC create an action plan providing a combination of ideas to prevent seagulls attacking refuse sacks and continue to work with PCC on discussing ways of controlling the seagull problem for next summer, when or if funding can be allocated for this project, seconded by Mrs Rossiter.

Resolved that TTC create an action plan providing a combination of ideas to prevent gulls attacking the refuse and continue to work with PCC on discussing ways of controlling the seagull problem for next year, if funding can be allocated for the project.

g. Tom Hayes,PCC (via e-mail) – Herring Gull control

Discussed with the previous item f.

h. Mrs Hutchinson – Gull culling

Councillor W Rossiter requested no more talk about culling seagulls as they are a protected bird. He personally had received feedback following the local press article from people who love the seagulls; however some write letters stating that they hate them.

The Mayor responded saying that Councillor W Rossiter was the only Councillor mentioning the word cull when everyone else used the word control. She felt that people who took time to write letters and not ask for their name to be withheld were brave and praised them for doing so.

Councillor Mrs Thomas proposed that TTC write and thank the people who have responded in writing on the seagull issues, seconded by Councillor Mrs Lane.

Resolved that TTC write and thank the people who have responded in writing on the seagull issues.

i. Animal Aid –Gull factsheet

Discussed earlier under item f.

j. Mr Bates (via e-mail) – Tenby visit

Councillors discussed the letter expressing how good feedback is positive for the town. It was

Resolved that Mr Bates be thanked for his letter and the information be noted.

158. ACCOUNTS FOR JULY 2013

Councillor Mrs Rossiter reported that the new dog bags and dispensers had proved to be much easier to use. The Clerk explained more bags had been used during the main summer period however it was felt more visitors had been present with dogs. Therefore the bag usage would continually be monitored. The Mayor reported during the visit of the International in Bloom judges they mentioned that local vets have been known to sponsor dog waste bags and dispensers. Councillor Mrs Thomas proposed TTC write to Tenby Vets and request their views on the possibility of sponsorship towards the dog waste bags and dispensers.

Resolved that TTC write to Tenby Vets to discuss the possibility of sponsorship towards the dog waste bags and dispensers.

159. GRANT APPICATION

a. Tenby Arts Festival

Councillor Mrs Brown said she had great respect for the work Tenby Arts festival do however noted in their accounts PCC are contributing £1550. Therefore Tenby residents are already contributing to the cause. She felt that sadly on this occasion she had to propose refusal of TTC donating an additional contribution this year, seconded by Councillor A Brown.

Resolved that unfortunately due to funding from PCC it was with regret TTC would not be donating this year to Tenby Arts Festival.

160. EXTERNAL AUDIT OF ACCOUNTS 2012-2013

The Clerk reported that the amendments required to the external audit document are purely errors occurring due to rounding up or down of figures. Last year they were to be rounded up this year they are to be rounded down. In addition misadvice was received previously in relation to assets, it has been highlighted this year that items such as the Dyster Fountain, Jubilee Play Equipment and the De Valence Heating system should be included in the assets; however they do not account for depreciation of these assets on items like the heating system and the assets remain at the height set. Councillors discussed the situation that items like heating equipment inevitably depreciate rapidly and hence the assets cannot remain at the same level. The Clerk replied that he was acting on the advice he has received when raising the same query with the auditors.

He said that the external auditors noted we have a loose leaf minutes record system that is signed at the end, however they request each leaf is initialled by the Mayor or Councillor chairing the meeting. The Mayor said this used to be carried out and for some reason was stopped, she agreed this task be recommenced with immediate effect.

Resolved that the Mayor or Councillor chairing TTC meeting initial every loose leaf minutes page.

Councillor Rapi proposed acceptance of the External Audit Return 2012 – 2013 amendments, seconded by Councillor Dr Easy.

Resolved that the External Audit Return for 2012 – 2013 amendments be accepted.

161. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Mrs Thomas reported that Mr William Powell AM had requested a meeting with Councillor to provide him with up to date information on Tenby MIU. This meeting was very positive with many South east Pembrokeshire County Councillors attending. The outcome was the following action plan:

- 1) The CHC could write to Mark Drakeford AM, Minister for Health if it is felt issues have not been resolved at local level between themselves and the LHB. (Non-referral conditions not met).
- 2) Suggested that Assembly Members write to the Local General Practitioners in relation to their feelings in being the alternative service providers for Tenby MIU and request confirmation on the degree of discussion that has occurred between themselves and Hywel Dda Health Board.
- 3) Tenby Town Clerk send a letter to the Welsh Assembly Petitions Committee, providing a bullet point account of information and discussion that has taken place since the initial petition was launched, with a copy to Mr William Powell. Items to be included:
 - a) GP position and the implications of the LHB stating negotiations are active.
 - b) Request evaluation of the Red Cross pilot scheme to including effect on patients/clients and a financial comparison between the services.
 - c) Newquay model of care scheme – Has the LHB researched this scheme and prepared evidence.
 - d) We are content with LHB reassurance that no drop in present standard of service at Tenby MIU will occur until an alternative provider of care is implemented.
- 4) AMs to maintain pressure on the LHB by requesting updates and feedback from the Red Cross pilot scheme and GP opinion on becoming the Tenby MIU service providers.
- 5) Freedom of information request on Local GP and LHB meetings or contact discussions. (County Councillor J Preston has already requested this information)

She continued stating the letter sent by TTC Clerk to the petitions committee was excellent and highlighted that the fight to retain Tenby MIU continues.

Councillor Mrs Thomas provided an update in relation to the Historical Society's research process to apply for Tenby to be considered as a World Heritage site. Mr Douglas Fraser has put in hours of work and needs to know if he has support and enthusiasm from groups like TTC, Tenby Civic society and Tenby Chamber of Trade and Tourism to continue the process. She continued by outlining the documentation that is available for Councillors to read, provided by Mr Fraser to increase their understanding of the positives Tenby has, to be a world heritage site, nowhere in the UK can these positives be seen so clearly as in Tenby. It will take five years of

work to take Tenby forward to be put onto the list for consideration. At present there are 15 places already awaiting approval.

Following discussion Councillors felt they would like to read the information in more detail before agreeing to support at this time. It was

Resolved that Councillors would be e-mailed the documentation to be reviewed at their convenience and agenda the item for discussion at the next meeting.

Councillor Mrs Thomas reported that Tenby Museum have housed the Town Crier costume and created a lovely display in memory of Tenby Town Crier Mr John Thomas. She hoped many would view this display.

The Mayor reported Tenby has successfully won Wales in Bloom again and the awards will be presented in Chirk later this month. The International in Bloom judges from America and Canada enjoyed their visit to Tenby. Feedback was very positive however she expressed it was a great honour to be considered as entrants in the competition. The Mayor continued by taking the opportunity to thank everyone who helped including Councillors around the table, it was a very positive year for all who helped.

162. DE VALENCE

The Clerk had nothing to report.

163. MEDIA ITEMS

Councillor Mrs Rossiter said it was disappointing when people write into the local press and state name and address withheld. If they feel strongly about an issue they should be prepared to be named as Councillors have to take positive and negative feedback from all aspects when their opinions are reported.

Councillor Mrs Thomas reported an article in last weeks Sunday Express entitled 'Fairytale Tenby' was written very well and highlighted Tenby in a lovely way. A copy is available in TTC office to read.

Councillor W Rossiter reported last weekend a full page article in the Guardian discussed Tenby including several individuals' views. A copy is available in TTC office to read.

Councillor Rapi reported Greenhill School again this year are very proud of their pupils examination results, they were reported in the press as the most improved comprehensive school in the area. Councillor Blackhall proposed TTC send a letter to Greenhill School congratulating Students, Staff and the Head teacher on their excellent results, seconded by Councillor Mrs Brown.

Resolved that TTC send a letter to Greenhill School congratulating Students, Staff and the Head teacher on their excellent results.

Councillor Rapi abstained from the vote.

The Clerk reported that during the second Rotary Spectacular event a television camera crew covered the event as they followed local police work for a future programme.

164. THE LYDSTEP PIG

Councillor Mrs Putwain felt that TTC could write a letter to the National History Museum to support our local museum's staff in their endeavour to display the Mesolithic pig here in Tenby. She suggested a letter on the following lines:

Tenby Town Council are hoping the National History Museum could reconsider their decision not to allow the Tenby Museum to display the Mesolithic pig excavated in Lydstep, near Tenby, by Arthur Leach in 1917.

The Museum has mounted a most ingenious display of the find, but obviously the actual skeleton would make it a really excellent attraction.

We appreciate that the pig has value as a research resource, but we would be most grateful if you could see your way to letting the Museum have it, perhaps for an extended loan to cover the centenary of the discovery.

The Museum is the oldest independent museum in Wales, and is a major destination for residents, visitors and school children (both local and those in the area for field-trips); there are more than 10,000 admissions each year it specialises in exhibits from the locality.

It is fully accredited by CyMAL (Museums, Archives and Libraries Wales: a Welsh Government department), and Mark Lewis, the curations manager, is an Associate of the Museums Association. You can be assured that the pig would be in very good hands, as well as having the opportunity of being seen by very many more people than can be the case if it is not on display in the Natural History Museum.

Arthur Leach was Curator of the Tenby Museum, and an important archaeologist in Pembrokeshire, who is still fondly remembered by those who knew him. It would be a fitting tribute to his memory were the Museum able to do his famous find full justice for the centenary of its coming to light.

Councillor Mrs Putwain proposed TTC send a letter to the National History Museum supporting Tenby Museum's request and asking them to re-consider allowing Tenby Museum to exhibit the Mesolithic Pig excavated in Lydstep, seconded by Councillor Mrs Thomas.

Resolved that TTC send a letter to the National History Museum asking them to re-consider allowing Tenby Museum to exhibit the Mesolithic Pig excavated in Lydstep.

165. PIGEONS

Councillor Mrs Putwain withdrew this item from the agenda as it had been added in error.

166. ST GEORGE STREET

As she declared an interested the Mayor requested Deputy Mayor Councillor Rapi be nominated to chair the meeting in her absence. Councillor Mrs Rossiter nominated Deputy Mayor, Councillor Rapi take the chair for the next item, seconded by Councillor A Brown.

The Mayor left the chamber.

Councillor Rapi reported several incidents had occurred recently in St George Street that was brought to his attention. Noise levels from two establishments have increased and continued until sometimes four or five o'clock in the morning disturbing the local resident who live within this town walled area. Taxis have continued to be parked in the street causing the area to become blocked and rowdy incidents seem to be occurring in this area constantly disturbing

residents not only in St George Street but Creswell Street, St Mary's Street, Lower and Upper Frog Street as well. These concerns were discussed with the Police Inspector during his last visit to the chamber when it had been suggested that the police van could be positioned at the bottom end of St George Street on the pedestrianisation area in front of the Five Arches on a regular basis to deter this kind of behaviour. However it is reported that the van had only been seen in this area once following that meeting.

In view of the distress being caused to local residents Councillor Rapi felt the licensing laws in this vicinity needed to be looked into by requesting that PCC monitor the area. County Councillor M Williams mentioned this similar concern in June 2013.

Councillor Mrs Brown stated that TTC are not able to comment on licences at all, we are only consultees who can act on behalf of local residents when new or amended licences are applied for. In addition she was not sure that individual premises can be monitored in isolation, it is usually a whole street that receives monitoring.

Councillor A Brown said he was aware that individual residents can request a specific premise be monitored.

Councillor Blackhall proposed that TTC host a meeting between PCC licensing department, local police, LVA representatives, residents and shop keepers to discuss the management of this particular street, seconded by Councillor A Brown.

Councillor W Rossiter said he was aware locals are deterred from going out at certain times of the evening due to experiences of loud and noisy behaviour. He felt reduction in licensing hours needed to be considered.

Councillor Mrs Brown felt that Tenby needs to move with the times, we are a town of businesses and 90% at least are well managed and noise levels are being dealt with adequately.

Councillor Mrs Thomas recently congratulated the police as she felt their increased presence had reduced the noise levels within the town walls, so perhaps the policing area requires extending out further from Tudor Square.

Resolved that TTC contact PCC licensing department to seek advice on the possibility of hosting a meeting with local police, LVA representatives, residents and shop keepers to discuss management of licensing issues in St George Street.

Councillor Mrs Rossiter took no part in discussion or vote on this item. Councillor Mrs Putwain abstained from the vote.

The Mayor rejoined the meeting.

167. FINANCIAL OFFICER/CLERK'S ITEMS

a. Boundary Commission review into County Council electoral wards

The Clerk reported although Tenby is unaffected by the Boundary Commission review following the recent consultation he had compiled a report on the suggested changes to neighbouring wards for Councillors information only.

168. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 17th September 2013 at 7.00pm.

The Mayor said she would be holding a quarterly following the next TTC meeting hence the meeting would commence at 7pm.

169. ITEMS FOR THE NEXT AGENDA

Friends of the Jubilee Park – Councillor Mrs Brown.

170. PRIVATE AND CONFIDENTIAL

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

Councillor Mrs Thomas and Councillor Mrs Rossiter gave their apologies and left the chamber.

171. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 23rd July 2013 be confirmed and signed as accurate:

172. MATTERS ARISING

147 – 101 – De Valence Forecourt Bollards

The Clerk and the Mayor reported that having viewed the bollards outside Birt & Co they felt this type of bollard would be too heavy to manage. The Clerk felt the option of drop down bollards would cost in the region of £150, however he would research costings and any other alternative options.

173. FINANCIAL OFFICER/CLERK'S ITEMS

The Clerk reminded Councillors that the press are present at every meeting as a representative of the general public and asked them to be more circumspect of their comments if they do not wish to be quoted.

a. Staffing review

Councillor Dr Easy outlined details and the outcome of the staffing review. The staff themselves suggested a proposal that met TTC objectives. Councillors discussed the staffing review in great detail before Councillor Blackhall proposed acceptance of the recommendations in the staffing review report. He further proposed that TTC personnel sub-committee meet quarterly to review staff performance management, seconded by Councillor Mrs Brown.

Resolved that the Clerk inform staff of the outcome following the staffing review of non-office based staff and action the appropriate amendments to staff contracts. In addition that Personnel sub-committee meetings be scheduled quarterly to review staff performance management.

b. Pay Awards 2013/14

The Clerk said he and the assistant Clerk would leave the room during Councillors discussion on staff pay awards requesting a Councillor to take the minutes.

Councillor Dr Easy said having read the documentation prepared with the outlined recommendation he proposed acceptance of the recommendation, seconded by Councillor Mrs Brown. It was

Resolved that TTC adopt the new SCP rates of pay as agreed by the NJC backdated to 1st April 2013.

c.Letter from Duke and Duchess of Cambridge

The Clerk reported he had received a letter marked private and confidential thanking TTC for their congratulations following the birth of their son Prince George. It was

Resolved that the letter be framed and placed in the Mayors Parlour.

d.Painting of the De Valence frontage

The Clerk reported a grant has been awarded for painting of the De Valence frontage and was it the wish of TTC that the work be commenced. It was

Resolved for the Clerk to action the painting of the De Valence building frontage.

Mayor _____

Town Clerk _____

Date _____