

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 27th March 2012

PRESENT

Councillor T Hallett Mayor
Councillor Mrs Lane
Councillor Mrs Putwain
Councillor Mrs Brown
Councillor Mrs Thomas
Councillor P Rapi
Councillor L Blackhall

IN ATTENDANCE: Mr A. Davies Clerk to the Council/Financial Officer
Mrs L Hensman Assistant Clerk

462. APOLOGIES

Apologies received from Councillor M Evans, Councillor D Morgan, Councillor Mrs Rossiter and Councillor Mrs Evans.

463. DISCLOSURE OF PERSONAL INTERESTS

Councillor Mrs Lane declared a personal interest on item 6b Planning Application. Councillor Mrs Thomas and Councillor Rapi declared a personal and prejudicial interest on 6a Planning Application. Councillor Blackhall, Councillor Mrs Putwain, Councillor Mrs Lane and Councillor Hallett declared a personal but not prejudicial interest on item 9a De Valence.

464. ITEMS TO PRESS

Proposed by Councillor Mrs Brown, seconded by Councillor Mrs Thomas.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

The Clerk circulated two further letters received relating to matters on the agenda, one from Mrs J Gibson PCNPA in relation to the Royal Gate House and another from Mr L Nixon re the War Graves, Tenby Old Cemetery.

465. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 13th March 2012 be confirmed and signed as accurate.

466. MATTERS ARISING

431 - Royal Gate House

Councillors discussed the responses received relating to the Royal Gate House site, they were pleased with the positive response from Mr M White PCC but disappointed by the negative response from Mrs J Gibson PCNPA. Councillor Mrs Brown noted that the weeds were being address but much more action needed to be taken, observing the hoardings had received further damage. Tenby Chamber of Trade and Tourism had expressed their concerns and wished to be involved in any discussions. Councillor Mrs Thomas felt that waiting to discuss the matter with Mrs J Gibson in July was too long to wait. Councillor Blackhall asked why PCNPA are not taking any action this being the celebration of their 60th year. He proposed a meeting date be set to discuss the Royal Gate House site and ask PCNPA are they attending or not, seconded by Councillor Mrs Brown. Following further discussion, it was

Resolved that the Clerk liaise and set a date with Mr M White PCC to discuss the way forward for the Royal Gate House site. Representatives from Tenby Chamber of Trade and Tourism and the PCNPA would also be invited to attend

432 – Tenby Shelters

Councillor Mrs Putwain asked if any response had been received about the Shelters. The Clerk reported unfortunately not but he would be meeting with Mr G Codd and Mr B Maddock PCC on Tuesday 2nd April and will discuss the shelter concerns with them.

446c – ARCOPOL+

The Clerk reported Mr D John Project Officer ARCOPOL+ will be attending to make a presentation at the next TTC meeting on 11th April 2012..

455 – Surplus Notice Board

The Clerk had discussed the positioning of the notice board with Marc Owen PCC and if sited inside the Battery Gardens it would need discussion with municipal services but if sited on the pavements outside a street licence and possible planning permission would be required. Councillor Mrs Lane said she would discuss the notice board during the Tenby in Bloom walkabout with representatives from PCC. Councillor Mrs Putwain felt nobody likes or wants the notice board and proposed the notice board be returned to the maker; no one seconded the proposal. Councillor Mrs Brown explained other organisations had contributed to the purchase of the notice boards so a suitable place should be found. Councillor Mrs Thomas felt it should be used as an interpretation board. It was

Resolved that Councillor Mrs Lane discuss the Notice Board during the Tenby in Bloom town walkabout with Mr G Codd and Mr B Maddock PCC.

456 – Diamond Jubilee Coins

The Clerk reported he had visited the company providing the coins who felt the 38mm coin was too small to house the Town Crest and the 50mm coin was more expensive. He was pleased to report an alternative metal coin 42mm in diameter cast in zinc alloy with an antique bronze finish was available at a reasonable cost. Following discussion, Councillor Mrs Brown proposed 1000 coins be purchased to allocate to Tenby's Primary age school children and the surplus be sold to recoup some cost, seconded by Councillor Mrs Thomas. Vote taken with a majority decision to purchase the coins.

Resolved that the coins be purchased for distribution to every Tenby Primary School Child and the surplus be sold from TTC office.

Councillor Mrs Brown reported, Tenby Chamber of Trade and Tourism have ideas to celebrate the Queens Diamond Jubilee that will be confirmed shortly.

467. PLANNING APPLICATIONS

Councillor Mrs Thomas and Councillor Rapi left the Chamber.

a. NP/12/0125 – Mr Lawrence Linsey, 136 Bronallt Road, Hendy, Pontardulais, Swansea – Change of use from gift shop to estate agents A1 to A2, Boston House, Upper Frog Street, Tenby.

Remaining Councillors discussed and viewed the planning application. Approval proposed by Councillor Mrs Lane, seconded by Councillor Mrs Brown, to support another shop being occupied.

RECOMMEND

Approval to support another vacant shop being occupied.

Councillor Mrs Thomas and Councillor Rapi rejoined the meeting, Councillor Mrs Lane left the Chamber.

b. NP/12/0110 – Buccaneer and Sun Inn Ltd., C/o Trem-byr, Fourwinds Lane, Penally, Tenby – Conversion of first and second floors from pub and restaurant (and ancillary residential uses) to 3 flats (2x1 bedroomed flats and 1x2 bedroomed maisonette) with basement for storage uses plus associated internal and external alterations, Sun Inn, 24 High Street, Tenby.

Remaining Councillors discussed and viewed the planning application. Approval proposed by Councillor Mrs Brown, seconded by Councillor Blackhall, as the renovation will enhance the area, providing affordable housing and a retail shop unit.

RECOMMEND

Approval as the renovation will enhance the area, providing affordable housing and a retail shop unit.

Councillor Mrs Lane rejoined the meeting.

c. NP/12/0141 – Mr P Wight, Cresswell House, Cresswell Quay, Kilgetty – Replacement of existing flat roofs to rear single and two storey extension with pitched roofs, 1 Harding Street, Tenby.

Councillors discussed and viewed the planning application. Approval proposed by Councillor Mrs Brown, seconded by Councillor Mrs Lane, as it will enhance the area.

RECOMMEND

Approval as it will enhance the area.

d. NP/12/0150 – Mr and Mrs Wayne Morgan, Holm Oak, Brynhir, Old Narberth Road, Tenby – Ground floor extension at rear with balcony, Holm Oak, Brynhir, Old Narberth Road, Tenby.

Councillors discussed and viewed the planning application. Approval proposed by Councillor Mrs Lane, seconded by Councillor Rapi.

RECOMMEND

Approval.

468. PLANNING CORRESPONDENCE

a. PCNPA – Application for tree works – TPO57 Heywood Lane and The Green.

Councillor Hallett outlined the TPO57 works to Councillors and proposed approval, seconded by Councillor Mrs Lane.

Resolved that the proposed tree works be supported.

469. CORRESPONDENCE

a. Tenby Chamber of Trade and Tourism – February minutes.

Discussion on items in the minutes took place prior to Councillor Mrs Thomas thanking the Chamber members for forwarding their minute. Councillor Mrs Lane asked if they would encourage all shops, cafes and restaurants to decorate their premises for the Diamond Jubilee Celebrations. Councillor Mrs Brown said

they would be encouraging decoration and themed food for the day as well as the possibility of Buskers in Tudor Square over the Bank Holiday weekend.

b. PCC – Proposed Waiting Restrictions – Various locations.

Discussion took place; it was proposed to note the information by Councillor Blackhall, seconded by Councillor Mrs Lane.

Resolved that the information be noted.

c. Angela Burns AM – Minor Injury Units.

Councillor Mrs Thomas thanked Angela Burns AM for taking an interest in the MIU issues and reported that the situation would continue to be monitored.

Resolved that Tenby MIU situation would be monitored and feed back given when available.

d. Boundary Commission for Wales – March Newsletter.

Discussion took place; it was proposed to note the information by Councillor Mrs Lane, seconded by Councillor Blackhall.

Resolved that the information be noted.

470. DE VALENCE

a. Business strategy for the De Valence – Cllr. Trevor Hallett.

The Mayor felt some sort of strategy required setting up during the interim period until the Tenby De Valence Trust is established. It was discussed in depth that the facility will continue to be run on a community hall basis to keep the running costs to a minimum. Once the Trust is formed it will be managed differently to the last Trust to ensure the community gain the most from the facilities available. Councillor Blackhall suggested that a poster advertising the venue could be made and displayed in the café windows. It was

Resolved that Councillor Mrs Lane, chairman DVP Trust, call a meeting to discuss De Valence matters in more detail.

471. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

None noted.

472. MEDIA ITEMS

None noted.

473. JUBILEE FAMILY PLAY PARK

The Clerk updated Councillors that since they agreed to underwrite any shortfall for the project with an interest free loan, things had moved on. Urban Recreation

have ordered the equipment and commenced planning a schedule of works. PCC are in the process of altering the lease of the land, TTC will surrender the toddler equipment site lease and be issued with a new lease to cover the whole play area site.

Fund raising continues with:

- 1) 3G Kindle raffle at Greenhill School.
- 2) Skate – a –thon at Greenhill School on Sunday 1st April 2012
- 3) Tenby Guides are holding a fund raising event for the Play Park.

Grant funding responses are very slow due to a reduction in public funds available but several are still in the pipeline. The official opening date is still planned for 5th June

Councillor Mrs Brown said Friends of the Jubilee Park bank balance now stands at £8,000 thanks to the donation of £5,000 from the Dyfed Powys Police Proceeds of Crime fund, the committee were grateful to all the local groups organising events to raise money to achieve the end goal, the play facility for the children of our community.

474. ROYAL GATE HOUSE

a. Mr Martin White, PCC (via e-mail) – Gate House site

Discussed earlier under matters arising.

475. FINANCIAL OFFICER/CLERK'S ITEMS

a.Actions and updates from 13th March meeting

The Clerk outlined all items within the update. He had received an e-mail from Mr N Henstredge stating that the former Tenby Cottage Hospital site would be offered for sale by public auction at the Giltar Hotel on Friday 11th May at 3pm.

An invitation had been received for any Councillor wishing to attend a launch conference entitled, Welsh Focus on Disability issues across Wales. The was to be held on Wednesday 4th April 2012 in Plas Hyfryd Hotel Narberth, from 9am – 5pm. Anyone wishing to attend please inform the office so a place can be reserved.

New dates for the Purple Routes Play Scheme in Tenby are available and on display; the first session will be Monday 2nd April at Tenby Junior School playing field.

The Clerk discussed that the Walled Town Friendship Group had changed its name to European Walled Towns with a strategy focusing on economic and regeneration issues. The annual membership of £85 is now also due for renewal.

It was proposed by Councillor Mrs Lane, seconded by Councillor Blackhall to renew the membership.

Resolved that the European Walled Towns annual membership be renewed.

b. War graves – Tenby (St Mary) Church cemetery

The Clerk outlined the communication that had taken place prior to bringing this matter to Council, expressing strongly that we do undertake and respect the memory of our War Dead. Councillor Mrs Thomas felt the Clerk had responded admirably and explained the situation accurately, continuing that Tenby Town Council cannot just march in and take over the Old Cemetery maintenance from St Mary's Church. Councillor Mrs Lane said Tenby Sea Cadets have undertaken a project working on clearing and discovering extra War Graves in the Old Cemetery, 34 graves in total. The Clerk explained that he had spoken to Mr Brown from the War Graves Commission who indicated the standard that these graves should be and are kept too. We are contracted to tend 15 and actually have been tending 25; he indicated an increase in funding to tend the extra graves may be accessible.

Councillor Rapi said when he attends his family graves in Tenby Old Cemetery he is disheartened and feels it is one of the worst kept cemeteries in Great Britain. He felt that stating the cemetery is not being cut as it is a wildlife preservation area for flora and fauna is just an excuse for not spending money and the tarmac roadway/pathways no longer exist due to continued damage over the years by cutting machinery. Councillor Blackhall proposed a letter be sent to arrange a meeting between TTC, the Parochial Church Council and the Contractor, with continued liaison. Councillor Mrs Lane proposed a site meeting be arranged to raise TTC concerns in relation to graves in general within the Tenby Old Cemetery, seconded by Councillor Blackhall. Following further discussion it was

Resolved that the Clerk write to Mr L Nixon explaining that TTC are doing all they can to maintain the War Graves and he should discuss the matter further with St Mary's Parochial Church Council.

Resolved that a site meeting be arranged between TTC, St Mary's Parochial Church Council and the Cemetery Contractor as soon as a mutual date can be agreed.

476. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Wednesday 11th April 2012 at 7.00pm. Mr Dan John, PCC will be in attendance to discuss ARCOPOL+.

477. ITEMS FOR THE NEXT AGENDA

Tenby Harbour and Sluice – Councillor Blackhall

Celebration of the Olympics – Councillor Blackhall

Tenby Old Cemetery – Councillor Rapi

478. PRIVATE AND CONFIDENTIAL

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

479. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 13th March 2012 be confirmed and signed as accurate.

480. MATTERS ARISING

There were no matters arising.

Mayor _____

Town Clerk _____

Date _____