

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 24th July 2012

PRESENT

Councillor T Hallett Mayor
Councillor A Brown
Councillor Mrs Lane
Councillor Mrs Durham
Councillor Dr P Easy
Councillor P Rapi
Councillor Mrs Thomas
Councillor W Rossiter
Councillor L Blackhall

IN ATTENDANCE: Mr A. Davies Clerk to the Council/Financial Officer
 Mrs L Hensman Assistant Clerk

133. APOLOGIES

Apologies received from Councillor Mrs Brown, Councillor Mrs Rossiter, Councillor M Evans and Councillor Mrs Putwain.

134. CLOSURE OF PERSONAL INTERESTS

Councillor Mrs Lane declared a personal interest on item 6a Planning Application, Councillor Blackhall declared a personal but not prejudicial interest on item 8d.

135. ITEMS TO PRESS

Proposed by Councillor Mrs Thomas, seconded by Councillor Dr P Easy.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

136. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 10th July 2012 be confirmed and signed as accurate with the following spelling and grammar correction.

78 – Street trading within the Five Arches

Paragraph 6 should read as follows:

Councillor W Rossiter reported that the ice cream seller on The Esplanade was not on the move as he should be and also there was a Painting seller often trading on the Esplanade. The Clerk explained the ice cream seller should be on the move when they have cleared their queue and the painting seller is actually on private land, under the jurisdiction of the land owner.

137. MATTERS ARISING

78 – Street trading within the Five Arches

The Clerk outlined information received from Simon Hart MP regarding the legal position surrounding the difference between street trading and service providers. The House of Commons

library confirmed prior knowledge, for example when hair accessories are sold by a hair braider they become a Street Trader and are bound by the street trading law, if nothing is being sold they are purely a service provider. However the police can intervene if they are causing any obstruction. Other Councils have introduced Private Acts that extend the scope of the Local Government Act to enable them to regulate the provision of services provided on the street as well as the sale of articles, this would have to be brought by Pembrokeshire County Council. He felt that this information could assist TTC in discussing and planning the way forward and looked forward to hearing PCC views on this matter. Councillor Mrs Thomas requested this information to be forwarded to PCC.

Resolved that information received from Simon Hart MP be forwarded to PCC.

94 – Tenby in Bloom

Councillor Mrs Thomas was pleased to report the street furniture on South Parade; is being painted at the moment. This will add to the improvement of the town for the summer season and enhance the area prior to judging of Britain in Bloom.

Councillor W Rossiter reported how well the bench in Augustus Place has been painted. The Clerk will inform TTC handyman.

114e.NP/12/0238 Clement Dale Guest House – Referred to Committee

Councillor Blackhall reported he had spoken to the owners of Clement Dale Guest House, who have now withdrawn their application, expressing his personal views and hoped they would consider re submitting the application that was unanimously supported by TTC.

125 - Financial Officer/Clerk's items - Civic Amenity Site

Councillor Mrs Lane expressed her strong views against the proposal to move the Tenby Civic Amenity site to a location adjacent to a local Nursing Home; it is disrespectful to the residents who live there. We do not want to lose the facility from the town and the locals do not want it at the proposed site. She explained she had previously been quoted in the press, offering to chain herself to the skip in protest against removal of the site.

Councillor Hallett said the section of road outside the proposed location is a very fast dangerous area and should be addressed.

Councillor Mrs Thomas asked if TTC could send a letter to support those opposing the proposed new site and work together with the community to find a solution to the problems.

Councillor Rapi wished to remind PCC, TTC did not agree to the site being moved the first time it was suggested.

The Clerk reported back the following information received from the meeting held in New Hedges last week in relation to the proposal to move the Civic Amenity site to this area.

Tenby site is restricted and gives cause for concern on health and safety ground due to the metal steps to access the skips. Tenby site is not a good layout and PCC have been actively looking to resite the amenity for the last 8-9 years. A local business, employing local staff has an option to expand onto the present Tenby Amenity site. PCC are also aware that Brooklands Nursing Home employs many local staff.

Other sites in the area have been considered for example in Kilgetty; however they thought this particular site would cause access issues. Ultimately they wished the site to be nearer the western end of south Pembrokeshire as statistics show this is where the main users of the present site come from.

The proposed civic amenity site was disclosed as a field adjacent to Brooklands Nursing Home. A capital investment of £1 million would be made by PCC, along with £1.5 million from European funds. This funding was secured in January 2012.

PCC felt this proposed site is not ideal but practical and deliverable. Now they feel is the time to move forward and commence the planning application process.

Mr Richard Brown, PCC representative felt the site would be unobtrusive, with concealed compacted skips for offensive waste. To address the traffic issues from the main access to Tenby road, suggestions have included to create a no right turn out of the site or to possibly develop a roundabout.

At the time of the meeting Mr Brown PCC had not consulted with owners of the Nursing Home but agreed to meet with them the following day.

Councillor Mrs Lane said PCC own other land nearer the New Hedges roundabout, has this land not been considered. All other options should be considered before any firm decisions are made, this scheme appears to be being railroaded through by PCC.

Councillor Mrs Thomas understood the health and safety issues related to the present Tenby site but felt if all community councils worked together, a suitable alternative site could be found.

Councillor Hallett felt PCC seemed to be just trying to meet targets given to them.

Councillor Blackhall said clearly the Tenby site has problems but together local community councils may have alternative answers. Worryingly if funding was secured in January 2012 do PCC have no respect for Community Councillors as they only gave them 2 days notice of a meeting relating to the re location of the civic amenity site. He felt PCC should be apologising as two days notice of a meeting is despicable.

Councillor Mrs Lane proposed a letter is sent to PCC outlining TTC concerns and feelings expressed at this meeting relating to the relocation of the civic amenity site. Secondly TTC to arrange a meeting with fellow local community councillors; to collectively discuss and consider alternative options to the proposal of PCC, seconded by Councillor A Brown.

Resolved that a letter be sent to Mr R Brown PCC expressing TTC concern and views on the proposed relocation of Tenby Civic amenity site. Secondly TTC to plan and invite local community councillors to meet and discuss alternative options relating to Civic Amenity Site provision in the area.

138. PLANNING APPLICATIONS

Councillor Mrs Lane declared an interest before leaving the chamber. Councillor Blackhall declared a personal but not prejudicial interest, taking no part in discussion or vote.

a. NP/12/0336 – (Advert) – SA Brain, Cardiff Brewery, PO Box 53, Crayshay Street, Cardiff – New signage, South Beach Bar and Grill, The Waters Edge, Tenby.

Remaining Councillors discussed and viewed the planning application, Councillor Hallett pointed out that the signs were already in situ so the planning application would be retrospective; he felt a large company should know to follow correct procedure. Approval proposed by Councillor Mrs Thomas as the signage is very tasteful, adding a comment reminding the applicant to follow correct procedure in the future, seconded by Councillor A Brown.

RECOMMEND

Approval as the signage is very tasteful but noting that the correct procedure should be followed in the future to apply prior to undertaking the work.

Councillor Mrs Lane and Councillor Blackhall rejoined the meeting.

b. NP/12/0353 – Mr Wayne Vaughan C/o George Design Consultations, 8 Primrose Hill, Twynrodyn, Merthyr Tydfil – Proposed rear extension and front porch at 13 The Glebe, Tenby.

Councillors discussed and viewed the planning application. Approval proposed by Councillor Mrs Lane as the property would be enhanced and updated by the proposed work, seconded by Councillor W Rossiter.

RECOMMEND

Approval as the property will be enhanced and updated by the proposed work.

139. PLANNINGCORRESPONDENCE

a. PCNPA – Tree works – TPO 61 Gas Lane and The Butts.

The Mayor as tree warden outlined the tree works proposed and why it is required for health and safety reasons. He recommended and proposed no objections to the work being carried out, seconded by Councillor Mrs Thomas.

Recommend that the tree works be carried out for health and safety reasons.

140. CORRESPONDENCE

a. Mr G Fry – Tenby rates

Councillor Blackhall felt that everybody recognises that the business rates in Tenby are disproportionate to other areas. The way forward is for all interested parties to pull ideas together in a meeting, therefore developing a plan of action to benefit the whole of the town. It was proposed by Councillor Blackwall, seconded by Councillor Mrs Thomas for the Clerk to arrange a meeting of all interested parties to discuss the way forward for Tenby business rates.

Resolved that a meeting be arranged by TTC for all interested parties to discuss Tenby Business Rates.

b. Chamber of Trade and Tourism – June minutes

Councillors discussed the information, it was

Resolved to note the information.

c. Tenby Sea Cadets – Thank you letter

Councillors discussed the information, it was

Resolved to note the information.

Councillor Blackhall left the Chamber before the next item.

d. Mr King – Purple Routes Play Scheme

Councillors discussed the information, it was

Resolved to note the information.

Councillor Blackhall rejoined the meeting.

e. Mr John Price, PCC – Waiting restrictions South Parade/St. Florence Parade, Tenby.

Councillor Mrs Thomas felt it was a very strange reply from Mr John Price, which she did not understand. It may be called a traffic calming measure; in reality people are getting very irate and upset when passing this area. Emergency services have expressed to Councillors that on occasions they are impeded by the cars parked by the turret on St Florence Parade.

The Clerk highlighted that Mr Price PCC is suggesting yellow lines and has asked local members for views on introducing 9 metres of no waiting at any time restrictions. This will be advertised at the next changes to Traffic Orders in September 2012.

141. DE VALENCE

a. Hall hire – 17th November 2012 South Pems. Hunt Ball

The Clerk reported the Hunt had requested to hire the hall on the Friday to set up as well as the main event, Councillors discussed the hire, and it was

Resolved that the hire request be accepted.

142. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Mrs Thomas reported she had arranged a meeting with Mr C Martin, Chairman, Hywel Dda. This meeting was cancelled by his office as he had no changes to report in relation to the opening hours at the MIU, Tenby Cottage Hospital. The collated consultation document will be available on line, on the 6th August 2012, she requested for as many people as possible to read this document and comment, she felt upset and had clear concerns about the report. Comments by Hywel Dda on the petition raised by local people, concerned about the temporary closure and reduction in opening hours of the MIU, mentioned that feelings of local residents was evident but can be exaggerated by influential people.

The Mayor said reports have shown several Minor Injury Units closing in North Wales. Sadly Tenby MI numbers were not collated during the summer months when usage is much higher.

Councillor W Rossiter asked if we inform and encourage other groups and organisations to get involved. Councillor Mrs Thomas replied that the South East Pembrokeshire Community Health Network group meet regularly and continually liaise with local residents and organisations..

Councillor Mrs Thomas hoped that people would all make time to read the report and the Tenby Observer would also make locals aware of the report as the next stage consultation is very short. Once the report is available, TTC will e-mail all Community Councils, to encourage their continued involvement and response.

Councillor Mrs Lane reported that it has been a very busy time for Tenby in Bloom. Nine schools and Tenby Nursery joined in the poster competition, 1400 posters have been judged. Certificates and prizes for all the winners have been presented at various schools assemblies.

She continued by thank all Headteachers and children for their hard work and enthusiasm in getting involved with the Tenby in Bloom projects.

Small floral baskets have been planted and nurtured by the children; these are displayed outside businesses throughout the town. In return businesses are watering the baskets daily to maintain the beautiful displays.

Judging for Wales in Bloom took place earlier this month; the judge was very impressed and excited by the Old Cemetery five year biodiversity project. Results of the judging will be announced just before Britain in Bloom judging on 8th August 2012.

Tenby in Bloom now has a Facebook page for anyone wishing to access information.

Every weekend during July a weeding team has met to give a little assistance to the PCC gardeners who are doing a superb job. Planting and tended to The Green in Tenby has been organised and carried out by the Over 50s group under the leadership of Chairman Mrs Anne Elms.

Councillor Mrs Lane has been nominated to be interviewed on Radio 4 Women's Hour to speak about Britain in Bloom, confirmation if and when the recording is to be scheduled will be known very shortly.

The Mayor reported he had been pleased to be part of the 75th Anniversary Celebrations of Tenby Tudor Merchant's House. A march through town took place following the proclamation by a visiting Town Crier at the Five Arches. Staff dressed in period costume and carried out cookery demonstrations with a BBQ at the Sailing Club on the harbour organised to complete the day.

The Clerk reported Councillor W Rossiter had decided, following a re-think, that he did not wish to be a TTC representative on the Tenby Charities Trustees committee. Following discussion Councillor Mrs Durham suggested she could become TTC representative and a community vacancy be advertised, this will be put forward at the next scheduled meeting of the Trustees in August 2012.

143. MEDIA ITEMS

The Mayor reported that in this month's Countryfile Magazine there is a full page spread on Tenby, a copy of this magazine is available in TTC office for anyone wishing to view the article.

144. JUBILEE FAMILY PLAY PARK

The Clerk reported the official opening of the Jubilee Play Park, by the Mayor, took place on Sunday 22nd July 2012. Unfortunately the skate plaza cement was not quite dry and advice from PCC was to delay opening this area until Thursday 26th July. Temporary safety rules signage will

be in situ while PCC, who favour pictorial signage as it is multi cultural, design a sign for Haverfordwest Plaza. Tenby Town Council will then adopt the same pictorial signage.

The Friends committee provided entertainment in the form of live music along with food and game stalls, these were enjoyed by all who attended.

The Invoice has now been received following completion of the Jubilee Park facility; the total including VAT is £98,322. A retention of 2.5% has been agreed with the developer for a set period in case of any problems, payment due at this stage will be £95,864.40.

The Clerk requested permission to transfer £60,000 from the Reserve Account to the Current Account to enable payment of this Invoice. The Regeneration Grant awarded from PCC had been requested and the Friends of the Jubilee will transfer all they have raised and promised to continue fund raising to raise the shortfall. Further donations to the Friends of the Jubilee Play Park had been received during the last week: £500 from the Masonic Lodge, £118.61 from St Teilo's School along with several personal donations given during the official opening day.

Proposed by Councillor Mrs Lane to transfer £60,000 from TTC Premium Account to TTC Current Account, seconded by Councillor Rapi.

Resolved that £60,000 be transferred from TTC Premium Account to TTC Current Account.

The Mayor thanked all the committee members for their hard work and organisation to achieve the park and for arranging the very enjoyable and successful official opening.

145. ROYAL GATE HOUSE

a. Mr Jones, PCNPA – The Royal Gate House site.

Councillors discussed and noted the information.

Resolved that the information be noted.

146. SHELTER JUBILEE PLAY PARK

The Clerk reported Councillor Evans had requested information be brought to Councillors attention in his absence in relation to the Jubilee Shelter.

The first shelter below the skate plaza had been replaced at PCC expense. However the replacement second shelter, at a cost of £3540 was to be funded by TTC, following removal of the old shelter by PCC. Unfortunately PCC can only fund 50% of the cost to remove the existing shelter and have requested the remainder be funded by TTC; this amount would be a further £950. Following discussion Councillors felt it had to be removed to site the replacement shelter which has already been made. Therefore it was proposed by Councillor Mrs Lane to fund £950 to cover 50% of the cost to removal the old concrete shelter, seconded by Councillor A Brown.

Resolved that TTC will fund £950.00, being 50% of the cost towards removal of the 2nd shelter at Tenby Jubilee Play Park.

Councillor Mrs Lane reported during the Wales in Bloom judging, the judge suggested climbing vines be used on the Esplanade shelter to create a pergola rather than site a roof that may collect litter etc. Tenby in Bloom committee will take on this advice.

147. FINANCIAL OFFICER/CLERK'S ITEMS

a. Actions and updates

The Clerk clarified the items within the update, adding the following items.

HGV Signage the Norton, Tenby

The Clerk reported that Mr B Blake PCC had discussed the missing HGV signage for the Norton and agreed that this signage should be replaced and suggested further warning signs on the way into town utilising the pedestrianisation poles already in situ.

Councillor Mrs Lane supported weight restriction signage rather than any signage containing wording as signs in the past were misinterpreted and deterred people from coming into town. A pictorial sign with a red line through the weight restriction was agreed as the most favourable signage. It was

Resolved for the Clerk to liaise with Mr B Blake PCC in relation to TTC's proposed preferred signage.

Councillor Hallett also suggested car park available space signage should be considered again to prevent traffic having to drive around looking for spaces.

Royal Gate House Hoardings

The Clerk reported in relation to the hoardings around the Royal Gate House. The owner of the site, Mr Fry, is not averse to advertising on the hoardings but concerned they may need advertising consent from PCNPA. National Parks reported advertising permission would be required but they would look favourably on the request if it enhances the area. They asked for example signage when it is available.

Councillor Blackhall felt advertising the Museum, Art Gallery and places like the lifeboat would be very tasteful. Pembrokeshire Coast National Parks Authority may even wish to one in their 60th Anniversary year. Initially costings of the advertising boards need to be established, then discuss with Mr Fry, before people express their interest in sponsoring a board to the Clerk.

Tenby Railway Station lighting.

The Clerk reported he has spoken to Western Power who feels Arriva Trains are responsible for the lighting that is not working at present. The lighting may have just tripped out so Arriva are looking into the matter and will inform TTC office of any further developments.

Meeting requested with both Tenby and County Councillors

The Clerk reported he had received a reply from both County Councillors. County Councillor Evans is happy to meet with TTC and County Councillor Williams also agreed that PCC are not informing him about meetings specifically related to important Tenby issues. He has continually complained to PPC that he is last to know on very important matters. In relation to the proposed alternative Civic Amenity site he is unable to comment as he is a member of the PCNPA, planning committee.

b. Mr Nixon – Freedom of Information request

The Clerk circulated a letter from Mr L Nixon requesting Freedom of Information relating to Tenby Old Cemetery, distributed his proposed response for Councillors to review and amend if necessary. The Mayor gave Councillors time to read the information before they proceeded to discuss the matter in detail.

Councillor Blackhall praised the response letter drafted by the Clerk saying he had given information over and above what is required.

The Clerk reported there is a planned meeting on 20th August 2012 at the Old Cemetery with Mr Richard Brown, Commonwealth War Graves Commission, Mr L Nixon and himself. Councillors suggested that a representative from St Mary's Church be invited to this meeting. It was

Resolved that the Clerk invite a representative from St Mary's Church to the planned meeting on 20th August 2012 as they are responsible for maintenance in the Old Cemetery.

c. Delegation of authority to deal with urgent matters during the Summer recess.

The Clerk requested delegated authority from TTC to allow him to deal with urgent matters during the summer recess following liaison with the Mayor or Deputy Mayor. He added that he was due to go on annual leave on August 9th and further requested that delegated authority be granted to the Assistant Clerk in the Clerk's absence.

The Mayor will be away for three weeks holiday from 27th July 2012, during this time the Deputy Mayor Councillor Mrs Thomas will attend civic functions.

Councillor Mrs Thomas proposed delegation of authority to the Clerk to deal with urgent matters and to the Assistant Clerk during the Clerk's annual Leave, seconded by Councillor A Brown.

Resolved that the Clerk be delegated authority to deal with urgent matters during the summer recess. Delegated authority to be given to the Assistant Clerk during the Clerk's annual leave.

Councillor Blackhall requested an update on the Dyster Fountain in Tudor Square. The Clerk reported delivery of the top lighting was expected on 26th July 2012 at Abbey Masonry, Llanelli. Hopefully it will arrive and be sited in the next week.

148. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 4th September 2012 at 7.30pm.

149. ITEMS FOR THE NEXT AGENDA

None noted.

150. PRIVATE AND CONFIDENTIAL

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

151. MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 10th July 2012 be confirmed.

152. MATTERS ARISING

131 – De Valence – Lighting Desk

The Clerk reported that the lighting desk could cost between £300 and £2500, however he had found one for £300 and awaiting confirmation of its suitability for the De Valence from the lighting company experts. Following discussion it was

Resolved that the Clerk purchase the most appropriate lighting desk.

153. PERSONNEL COMMITTEE MINUTES

The Clerk distributed copies of the personnel committee minutes, unfortunately plenary powers were not given to the committee. Following reading of the minutes it was proposed by Councillor Mrs Lane that the recommendations in the Personnel Committee Minutes be accepted, seconded by Councillor Dr Easy.

Resolved that the recommendations of the Personnel Committee Minutes be accepted.

Mayor _____

Town Clerk _____

Date _____