

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 18th February 2014

PRESENT

Councillor Mrs Lane	Mayor
Councillor P Rapi	
Councillor H Johns	
Councillor Mrs Brown	
Councillor Mrs Durham	
Councillor Dr P Easy	
Councillor W Rossiter	
Councillor T Hallett	
Councillor Mrs Thomas	
Councillor L Blackhall	
Councillor M Evans	

ALSO PRESENT

Mr Simon Fry	Royal Gate House and associated developments
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IN ATTENDANCE:

Mr A. Davies	Clerk to the Council/Financial Officer
Mrs L Hensman	Assistant Clerk

The Mayor welcomed Mr Fry who attended to provide an update on the Royal Gate House and associated developments. He initially apologised for the delay in attending; however he now was able to provide a positive progress report.

The McCarthy and Stone build has progressed well despite some work taking slightly longer due to the weather conditions. The contractors expect the main construction work on this phase to be finished by mid April 2014. McCarthy and Stone propose to commence selling the apartments during June 2014, stating more interest has been expressed on this particular development than any other they have undertaken. Following completion of the main build some road works will still require attention; therefore occasional temporary road closures will occur. This will inevitably cause some inconvenience, however it will be tackled in a way to reduce as much disruption as possible.

Councillor Evans joined the meeting.

Mr Fry continued explaining the Premier Inn development proposes to commence works mid March 2014. A twelve month schedule of works from start to finish was anticipated, however this is dependant on no untoward setbacks occurring.

In relation to the Delphi Affordable Housing project from South Parade through to Upper Park Road, it is anticipated Pembrokeshire Housing Association will take over the commencement of the 1st phase development in March 2014; with an anticipated completion period within approximately 12 months. South Parade frontage will be completed first and access will be obtained from the Upper Park Road entrance to the site. Management of the project will ensure it is built from the front to back of the site, in an attempt to reduce disruption within this area to a minimum. Pembrokeshire Housing Association will have total control over the project.

Finally he reported the Clifton Rock apartments will be the final phase of the development and no further details are available at present.

Councillor Mrs Brown asked if there was any news in relation to the Cinema aspect. Mr Fry explained that the commercial aspect of the whole development fell into three defined areas:

- The Cinema
- South Parade Units
- Park Road Units

However no interest at present has been expressed in any of these commercial properties; therefore they will be going back onto the market shortly. He did explain that interest in commercial properties usually occurs once the development is under construction.

Mr Fry added it was anticipated that all the scaffolding on the main site would be removed once the Premier Inn development is wind and weather proof.

Councillor Evans asked if he was aware, and able to confirm the numbers and sizes of the proposed affordable housing units on the Delphi site. Mr Fry clarified there will be twelve units, six 1 bedroom and six 2 bedroom units.

Councillor Evans reported in relation to operational issues of road closures around the Royal Gate House site, he felt on the whole the system worked well with the give way system. However he asked if the road closure signage could be removed totally and not just turned around when not in use to alleviate any confusion of possible roads still being closed when in fact they were open. This small technical adjustment would improve good working relations with local businesses and road users. Mr Fry agreed to feed back this information at the next site meeting.

The Clerk asked when the Royal Lion phase of the development was likely to commence. Mr Fry said they anticipated concentrating on this area and movement would be soon.

Councillor Rapi requested clarification if the Delphi development would impact on the War Memorial area. Mr Fry felt the building would be wind and weather tight within the summer period and hoardings would be in place to shield the area.

Councillor Blackhall said as hoarding would be situated at the rear of the War Memorial could consideration be made before these are sited to present them in a more appropriate way in light of its prominent position and the importance of visual impact. Mr Fry said Pembrokeshire Housing Association will be responsible for the hoardings and felt they would take this information on board and could possible work with the local schools on this matter. He would be happy to mention the request to PHA during his next discussion. However Councillor Blackhall felt TTC should contact PHA and be pre active in requesting appropriate hoarding on the site behind the War Memorial during the summer tourism period.

Mr Fry added if TTC have any questions or concerns about the development he is available by e-mail and will endeavour to answer any questions as they occur. The Mayor thanked Mr Fry for the update before he left the chamber.

370. APOLOGIES

Apologies received from Councillor Mrs Rossiter and Councillor Mrs Putwain.

371. DISCLOSURE OF PERSONAL INTERESTS

Councillor Hallett, Councillor Mrs Brown, Councillor Dr Easy, Councillor Evans and the Mayor declared a personal interest in item 10 De Valence. Councillor Blackhall declared a personal interest on item 7c, 8 and 10. The Clerk outlined the guidelines relating to disclosure of personal interests for the benefit of new Councillor Hayden Johns, specifically in light of Planning Applications on the agenda. Following receipt of the information Councillor H Johns declared a personal interest on item 7b.

372. ITEMS TO PRESS

Proposed by Councillor Hallett, seconded by Councillor Evans.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

373. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council meeting held 4th February 2014 be confirmed and signed as accurate.

374. MATTERS ARISING

339b – Tenby Civic Society – Fingerpost information – Regeneration meeting

Councillor Mrs Thomas asked if TTC have received a date for the regeneration meeting and if a member of the general public could attend as they had an idea to regenerate one of the town's gardens. The Clerk outlined he was awaiting confirmation of a provisional date from Tenby Chamber of Trade and Tourism for the meeting and was aware the committee had been formed by PCC Regeneration Team with local organisation representatives and not TTC. Therefore following discussion it was suggested by the Mayor it is possible for anyone to join and bring ideas to Tenby in Bloom Committee meetings and in turn the In Bloom representative on the Regeneration Committee could take ideas forward as appropriate.

The Clerk was aware the gentleman had already been in discussion with Ms Henahan, Regeneration Department, PCC; therefore he felt attending TIB meeting would be of benefit in this instance as the regeneration committee is already formed.

357e – PCC Review of fees and charges at Tenby and Lower Fishguard harbours

Councillor Mrs Brown reported she was aware the Harbour Users AGM is scheduled for later this week and perhaps in light of comments made at the last TTC meeting, perhaps our TTC representative should attend this meeting. Councillor Blackhall agreed to attend the AGM on

Thursday 20th February at 7pm and report back to TTC any information relating to their views on the PCC proposed increase in harbour fees consultation.

The Clerk reported he had obtained copies of Fishguard and Saundersfoot's harbour fees for comparison as requested by Councillor Johns at the last meeting, if Councillors required copies.

362 – Tenby Town Walls

Councillor Hallett asked if any further correspondence had been received in relation to Tenby Town Walls survey discussions. The Clerk reported no new information had been received. The Mayor asked for the Town Walls to be kept on TTC agenda.

363 – Tenby Road Gullies

Councillor Hallett reported he had almost completed the survey on blocked gullies in Tenby.

365 – Christmas Lighting Committee meeting

The Clerk reported that due to apologies received the scheduled meeting was not quorate; therefore it did not take place. The Mayor requested as Councillors were present at this meeting perhaps it was advisable to hold the Christmas Lighting Committee meeting at the end of this Full Council meeting. Following discussion it was

Resolved that the Christmas Lighting Committee meeting be held following this TTC meeting.

375. REPORT ON MEETING TO DISCUSS PCC REVIEW OF TENBY MARKET

Councillor Mrs Brown asked who had sent the collective letter stating all organisations are united and in no doubt there is a need for the market. The Clerk reported he had sent the letter that was signed by all parties to Mr B Cooke and had also received a response from Mr Cooke asking that a collective meeting be arranged. Following the e-mail provisional dates have been requested from organisations and responses are awaited before a meeting date and time can be confirmed.

The Clerk continued explaining he had made enquiries following Councillor Dr Easy's question "Did TTC have the power to aid the retention of Tenby Market if needed under the power of well being". He was now aware under Part III of the Food Act 1984, key elements within sections 50 and 61 highlight that TTC legally have the ability to aid retaining the market in the town.

Councillor Rapi asked if TTC would be in a position to purchase the market if the need arose. The Clerk reported probably TTC could; however it would initially depend on the cost of the purchase and the feasibility of setting up a Community Enterprise Scheme to run the building or a Town Caretaker Manager.

Councillor Evans felt in the first instance TTC, along with the local interested organisations should meet with Mr Cooke. Then following that meeting we await clarification of the outcome before expressing alternative options.

376. PLANNING APPLICATIONS

a. NP/14/0061 – Mr David Lewis, 2 Haytor Gardens, Narberth Road, Tenby – Proposed garage, 2 Haytor Gardens.

Councillors viewed and discussed the planning application. Councillor Rapi proposed approval of the application, seconded by Councillor Mrs Durham.

RECOMMEND

Approval.

b. NP/14/0048 – Ms Rebecca McGrath, 39 Upper Hill Park, Tenby – Rearrange internal spaces and remove part of the existing and replace with proposed one storey extension to rear, 39 Upper Hill Park, Tenby.

Councillor John declared an interest and left the chamber

Councillors viewed and discussed the planning application. The Clerk said the adjoining party owner had viewed the plans; however no letters relating to the planning application had been received. Councillor Mrs Durham proposed approval as they are making better use of the family space available, seconded by Councillor Dr Easy.

RECOMMEND

Approval as they are making better use of the family space available.

Councillor Johns rejoined the meeting. Councillor Evans declared an interest and left chamber along with Councillor Blackhall.

c. NP/14/0073 – Mr R Martino, 7A Thomas Street, St. Thomas, Swansea – Variation of condition No2 of NP/145/75 to allow the sale of hot take-away food from existing café – Trafalgar House, Trafalgar Road, Tenby

The Clerk clarified for Councillors agenda item 8b referred to this property however the withdrawal was for the previous application without times or types of food being sold. Following receipt of this application he spoke to Mrs Caroline Phillips-Bowen PCNPA who stated it was the café owner's intent to only sell the items for take away that he already sells to be eaten on the premises. PCNPA would condition the application so it cannot turn into any other type of take away.

Councillors discussed the application noting local neighbours views although nothing had been received in writing and the establishment is well run.

Councillor Rapi proposed approval of the variation to condition no 2 to allow the sale of hot take away food, seconded by Councillor Dr Easy.

RECOMMEND

Approval of variation to condition No 2 to allow the sale of hot take away food.

Councillor Evans and Councillor Blackhall rejoined the meeting.

377. PLANNING CORRESPONDENCE

a. PCNPA – Local Development Plan Annual Monitoring Report

Councillors discussed the information, it was

Resolved that the information be noted.

b. PCNPA – Trafalgar House, Trafalgar Road, Tenby

The Clerk had already explained the information therefore it was

Resolved that the information be noted.

378. CORRESPONDENCE

a. Tenby Chamber of Trade and Tourism – Minutes of January meeting.

Councillors discussed the minutes and Councillor Hallett thanked the Chamber for providing TTC with the information, it was

Resolved that the information be noted.

b. CSV-RSVP Wales – Welcome Friends project

Following Councillors discussion on the information the Mayor proposed TTC forward the letter to the Friendship Group already in existence and when they have a visiting speaker Councillors may like to attend, seconded by Councillor Mrs Thomas.

Resolved that TTC forward the CSV-RSVP Wales information to the Tenby Friendship Group.

379. DE VALENCE

a. Hall hire – 25th April 2014 – tenby amateur Boxing Club

The Clerk outlined the hall hire for TTC to be aware.

Councillor Blackhall proposed a DVPT meeting be arranged following the next TTC meeting on the 4th March 2014, seconded by Councillor Mrs Brown.

Resolved that a DVPT meeting be arranged to follow TTC meeting on the 4th March 2014.

380. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Rapi invited Councillors to attend the dress rehearsal of ‘Grease’ being performed by Greenhill School pupils on 4th March at 4.30pm. Councillors wishing to attend were asked to inform the Clerk so numbers can be forwarded to the school.

Councillor Mrs Thomas reported on the recent SEPCHN meeting held earlier in the day. She thanked the Clerk for providing an informative update in relation to the judicial review process presently in progress. The judicial review has been filed as it was felt the LHB did not liaise

sufficiently with the CHC over ensuring the MIU service would be reprovided at the same level before the closure of Tenby MIU. In addition she thanked all Tenby Town Councillors who supported the meeting.

The second point Councillor Thomas reported was that following the closure of Tenby MIU many locals have verbally expressed concerns to herself and others. However, for these concerns to be included in the Impact Survey following the closure, they need to be expressed in written format and not verbally. To ensure locals are able to submit a concern for inclusion in the survey they can write a letter or a form is being produced that people can fill in the relevant section and sign. She requested a message to this effect be placed in the Tenby Observer once the form is available.

Thirdly, Mrs Sue Lewis Community Manager, Hywel Dda reported on the outlook for Tenby Cottage Hospital. She explained Withybush General Hospital are looking to open a Chemo Day Unit on the ground floor, therefore the facilities presently housed in this position need to be moved, possibly into the community. It may be that some out-patient facilities could be considered for Tenby Cottage Hospital.

Councillor Blackhall said TTC had discussed with Hywel Dda representative the opportunity to increase services at the Cottage Hospital before; therefore he welcomed the news his fellow Councillor provided. Moving facilities to the Cottage Hospital would be achieving what Hywel Dda advocate to bring services back into the community.

381. MEDIA ITEMS

Councillor Hallett reported he had viewed an article in the Western Mail promoting Tenby beaches and hoping the recent bad weather hasn't deterred people from visiting Tenby.

382. ELECT MAYOR 2014 -2015

The Mayor asked every Councillor in turn if they wished to stand for Mayor 2014-15; however all Councillors present thanked the Mayor for the opportunity and declined. Councillor Mrs Lane therefore put herself forward.

Councillor Evans was delighted to propose Councillor Mrs Lane as Mayor for 2014-15 as she is an excellent Ambassador for Tenby. He explaining she is an ideal 1st Citizen, Mother, Grandmother and highly respected and well known in the town. She has had plenty of experience in the role as Mayor; therefore when something is not broken why fix it, seconded by Councillor Blackhall who affirmed all Councillor Evans had said.

Resolved that Councillor Mrs Lane be elected as Mayor for 2014-15.

Councillor Mrs Lane thanked everyone for their support and added it is easy to say you have done it all before; however every year as Mayor is different and brings new challenges. At present she explained how passionate she feels about regenerating Tenby to be the best we can possibly make our town. Therefore as she enters her new year of office she asked for all Councillors support in all she endeavours to do to promote Tenby.

Councillors unanimously congratulated her on the appointment.

383. FINANCIAL OFFICER/CLERK'S ITEMS

a. Payment of entry fee for Wales in Bloom

The Clerk explained Wales in Bloom entry fee had previously been a donation; however due to financial needs they now have requested a £100 entry fee for the small towns category we enter. Councillor Hallett proposed the £100 entry fee payment, seconded by Councillor Mrs Brown. The Clerk outlined that judging will take place between 7th and 18th July, with the Awards Ceremony taking place in Usk on the 18th September 2014.

Resolved under Section 144 (LGA 72) a cheque for £100 be sent for Wales in Bloom entry fee.

b. Grant donation – Rachael Vickery – Tall Ships Experience

The Clerk reported he had received a thank you note from Rachael Vickery for the TTC donation towards her Tall ships sailing experience and she will visit TTC on her return to report on her experience.

c. Good Neighbourhood Scheme meeting

The Clerk informed Councillors that the Good Neighbourhood Scheme meeting will be held at the De Valence on Thursday 20th February at 7pm. Councillor Evans and Councillor Blackhall gave their apologies in advance for this meeting as they will be attending the Harbour Users AGM.

d. Appeal meeting re St Catherines Island

The Clerk reminded Councillors of PCNPA planning appeal meeting scheduled for Wednesday 26th February at 10am at the De Valence.

e. PCNPA temporary public footpath closure

The Clerk reported notification had been received of a temporary public footpath closure 46/25 on the South Beach for 42 metres to repair damage to the sand dunes caused by the recent storms. Public access to the beach will be maintained by an alternative natural pathway.

Councillor Mrs Thomas asked if Mr T Thomas had responded to TTC letter to provide advice relating to the changes occurring on South Beach including all the additional stones present. She added that people are starting to call it 'South Pebble Beach'. Everyone respects his views; however if he is unable to attend perhaps he could suggest someone else.

Councillor Mrs Brown reported awareness of the Golf Club experiencing problems relating to the sand dunes and perhaps they could join with TTC in seeking assistance to the problems.

Councillor Blackhall clearly felt Caldey had saved Tenby from more severe damage however erosion on South Beach is a great concern. He also took the opportunity to praise the work of PCC during the storm damage; their response was rapid and extremely positive.

He continued explaining that Pembrokeshire maintain their management plan for the coastal erosion, however they may have changed their assumption plans in light of the recent storms. If they have perhaps TTC should be involved.

Councillor Rapi said 10 years ago PCC had a management plan with no money to prevent the erosion; therefore he could not see TTC changing PCC minds now when the cost would be far greater.

Councillors felt a strong fight would need all parties to work together including Kiln Park and the Golf Club.

Councillor W Rossiter said we have all accepted Climate Change is happening and only need to look at the Tenby Observer pictures of the sea coming over the harbour walls to clarify this. Therefore as the ocean is rising, we need to start thinking of a contingency plan to protect the harbour now, not wait until later. We need to consider raising the height of the harbour wall by at least a metre.

The Clerk reported he was aware due to personal reasons and the Christmas holiday period the request for Mr Thomas to attend a TTC meeting had slipped the gentleman's mind.

Following further discussion the Mayor summed up that the plan should be:

- 1) Contact Professor Thomas to ask if he can attend a TTC meeting to provide advice or if he is unable could he advise us of someone else we can contact.
- 2) Organise a meeting of all concerned parties including TTC, PCC, PCNPA, Golf Club, Kiln Park and Tenby Harbour Users to discuss the issues.

f. Jubilee Play Park Inspection

The Clerk reported he had performed the routine Jubilee Play Park inspection as the Handyman was on holiday. He was appalled and disgusted to find dog faeces inside the play park area. The area is a 'NO DOGS ALLOWED' area and requested if the Tenby Observer reporter would kindly remind people of this fact through the paper.

384. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 4th March 2014 at 7.30 pm.

385. ITEMS FOR THE NEXT AGENDA

PCNPA, Local Development Plan in relation to the Affordable Housing Policy, specifically relating to Tenby. - Councillor Evans.

386. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Hallett, seconded by Councillor Blackhall.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

Councillor Evans gave his apologies to leave the chamber, however before he left Councillor Mrs Brown reported that she had watched last Friday's PCC meeting via the podcast, along with the Mayor and the Clerk. She wished to express to County Councillor Evans her praise and

appreciation for the excellent representation he provided during that meeting on behalf of Tenby people. All present who had watched the meeting agreed with Councillor Mrs Brown.

Councillor Evans acknowledged the comments before leaving the chamber.

387. CONFIRMATION OF MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 4th February 2014 be confirmed and signed as accurate.

388. MATTERS ARISING

315 – (213 De Valence External Painting)

Councillor Hallett reported the handyman has almost completed the external painting of the De Valence despite the weather conditions

Mayor _____

Town Clerk _____

Date _____