

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 15th April 2014

PRESENT

Councillor Mrs Lane	Mayor
Councillor Mrs Rossiter	
Councillor W Rossiter	
Councillor Mrs Durham	
Councillor L Blackhall	
Councillor H Johns	
Councillor P Rapi	
Councillor Mrs Putwain	
Councillor T Hallett	
Councillor Dr P Easy	
Councillor Mrs Brown	
Councillor M Evans	

IN ATTENDANCE:

Mr A. Davies	Clerk to the Council/Financial Officer
Mrs L Hensman	Assistant Clerk

449. APOLOGIES

Apologies received from Councillor Mrs Thomas.

450. DISCLOSURE OF PERSONAL INTERESTS

Councillor Mrs Rossiter declared a personal interest in item 8c, Councillor W Rossiter declared interest in item 12 and Councillor Hallett declared interest in item 7a.

451. ITEMS TO PRESS

The Clerk reported he had received an additional Planning Application NP/14/0194 and asked if Councillors wished to consider the application as a response was required before the next TTC meeting. Councillor Hallett proposed the additional planning application NP/14/0194 be considered, seconded by Councillor Mrs Rapi.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present with the additional Planning Application NP/14/0194.

452. CONFIRMATION OF MINUTES

Proposed by Councillor Hallett, seconded by Councillor Rapi.

Resolved that the Minutes of the Tenby Town Council meeting held 1st April 2014 be confirmed and signed as accurate.

453. MATTERS ARISING

433 (415c) – Signage outside former Rowe’s Butcher, High Street, Tenby.

The Mayor asked for an update in relation to the signage in situ outside former Rowe’s Butchers, High Street, Tenby. The Clerk reported following consultation with PCNPA, the owner is going to submit a planning application for signage suitable for the conservation area; therefore PCNPA were happy for the signage to remain in situ, pending instillation of the new signage. Councillor Mrs Brown was amazed at PCNPA comments considering how quickly previous decisions have been made and enforced. Councillor Mrs Rossiter felt that this decision goes against all planning policy criteria and Councillor Mrs Durham said what is the point of having planning policies if people can just leave the signage in situ, PCNPA should be enforcing the policy much sooner.

The Mayor proposed a letter be sent to PCNPA stating TTC feel the time scale decision in relation to signage outside former Rowe’s butcher, High Street, Tenby is not acceptable, seconded by Councillor Mrs Putwain.

Resolved that a letter be sent to PCNPA stating TTC feel the time scale decision in relation to signage outside former Rowe’s butcher, High Street, Tenby is not acceptable.

434 - Planning Application – NP/14/0095 - rear of 46 High Street, Tenby.

Councillor Mrs Putwain provided Councillors with additional information following the site meeting on planning application NP/14/0095, 46, High Street, Tenby. Councillor Mrs Rossiter, Councillor W Rossiter, PCC and PCNPA officers were also in attendance.

She continued expressing her concerns in the accuracy of measurements documented for gaining access into the garages. In addition computer generated documentation shows a medium sized car and she felt people tend to holiday in larger cars; therefore negotiating the entrance would incur difficulties, specifically during the summer period when traffic light controls are in situ.

In relation to the archaeological aspects of the medieval vault, nothing appears to have been noted in relation to preservation. In light of all the information gleaned from the site meeting Councillor Mrs Putwain proposed refusal of the application as the proposed parking arrangements are not adequately addressed, to ensure public safety issues on the narrow section of carriageway that has no pavement, and minimal turning arc to allow safe access and egress. She remained unconvinced of the effective protection for the archaeological vault on the site, seconded by Councillor Mrs Rossiter.

All Councillors reviewed and discussed the planning application further before agreeing the following recommendation.

RECOMMEND

Refusal of the application, Councillors felt that the proposed parking arrangements are not adequately addressing public safety issues on the narrow section of the carriageway with no pavement. They also felt the proposed single garage, located in the narrowest section of the carriageway does not provide the minimum turning arc to allow safe access

and egress to the garage, and the proposed larger garage entrance will have an adverse effect on the streetscape. Finally Councillors felt the proposal does not effectively protect the medieval vaults on the site.

435b – PCNPA – Application for tree works – Butts Field Car Park, Tenby

The Clerk reported Mr Mike Higgins Tree Officer, PCNPA, has proposed several dates for a site meeting with TTC, Richard Cook PCC and the contractor carrying out the tree works at Butts Field Car Park, Tenby. Councillors discussed the date, it was

Resolved that TTC request Mr Higgins, Tree Officer, PCNPA, arrange the site meeting for Tuesday 29th April 2014 at 9.30am.

454. PLANNING APPLICATION

Councillor Mrs Putwain felt Councillors should be aware of the following planning information that had come to her attention. Following receiving and reading a notification as a neighbour of a planning application she noted the time scale for her to reply to PCNPA with any objection; however she was aware of the time scale TTC, as planning consultees have to respond and it is before the neighbours are given for their response. Therefore when TTC review a planning application and ask if any correspondence has been received from neighbours in close proximity to the application, neighbours may feel TTC have the same deadline and delay their response. Councillor M Evans explained that PCNPA have to abide by the 8-week rule; therefore statutory consultees have to respond first to allow PCNPA to make a decision within the 8 weeks.

Councillors took note of the information before continuing with discussion on the planning applications.

a. NP/14/0153 – Ms Sarah Jenkins, 7 Fernbank Drive, Bingley, West Yorkshire – Demolish existing double garage and replace with new two storey dwelling and associated parking, 19 Lady Park, Tenby.

The Mayor provided an update for Councillors on the previous planning application and the site meeting that followed in relation to this property. Councillors discussed and viewed the planning application in depth in relation to the closeness of the building to the boundaries. Councillor Blackhall proposed refusal on grounds of overdevelopment of the site, seconded by Councillor Mrs Lane.

RECOMMEND

Refusal on the grounds of overdevelopment of the site.

b. NP/14/0189 – Advert – Yorkshire Building Society, Yorkshire House, Yorkshire Drive, Bradford – New fascia sign with projecting sign displaying Yorkshire Building Society and the company logo, Yorkshire Building Society, Tower House, Church Street, Tenby.

Councillors discussed and viewed the planning application. Councillor Rapi proposed approval, seconded by Councillor Mrs Rossiter.

RECOMMEND

Approval.

The Mayor declared a personal interest in the following two applications and proposed Deputy Mayor, Councillor Rapi take the chair, seconded by Councillor Hallett.

Resolved that Deputy Mayor Councillor Rapi take the chair.

The Mayor left the chamber.

c. NP/14/0161 – Mr & Mrs. Leighton Jones, 20 Church Road, Ton Pentre, Pentre – Convert and raise roof of existing building to provide restaurant and guest house with manager’s accommodation, Royal British Legion, St Mary’s Street, Tenby.

Councillors discussed and viewed the planning application in detail. Councillor Mrs Brown proposed approval as the application will enhance the property and streetscape, seconded by Councillor Mrs Rossiter.

Councillor Rapi expressed concern relating to the choice of materials proposed for the windows; therefore Councillor Evans proposed an amendment to the original proposal, that TTC express concern over the window materials to be used for the entrance of the building in a conservation area. Councillor Mrs Brown and Councillor Mrs Rossiter agreed to add the amendment to their original proposal.

RECOMMEND

Approval as the proposals will enhance the building and the streetscape. However members added the caveat that all proposed materials should be in keeping with Conservation Area policies.

Councillor Mrs Putwain and Councillor W Rossiter abstained from the vote.

Councillor Evans, Councillor Mrs Rossiter and Councillor Mrs Putwain declared personal interests in the following application and left the chamber.

d. NP/14/0194 – Mr Mike Evans, c/o Buccaneer Inn, St. Julian Street, Tenby – Alterations and provide two storey extension to existing storage building together with change of use of existing storage building into a microbrewery and associated works which include raising of two roof levels and provision of new roof lights, to the rear of The Buccaneer Inn, St. Julian Street, Tenby.

Councillors discussed and viewed the planning application in detail. Councillor Mrs Durham felt the planning application was a very exciting idea and fantastic enhancement of the area. Councillor Mrs Brown proposed approval, as it is an exciting development and attraction, which will enhance the buildings and possibly encourage the wider development of the area, seconded by Councillor Mrs Durham.

RECOMMEND

Approval as it is an exciting development and attraction, which will enhance the buildings and possibly encourage the wider development of the area.

The Mayor, Councillor Mrs Rossiter, Councillor Mrs Putwain and Councillor Evans re-joined the meeting.

The Mayor resumed the chair for the remainder of the meeting.

455. PLANNING CORRESPONDENCE

a. Tenby Civic Society – Planning developments in Tenby.

Councillors discussed the information relating to planning developments in Tenby from the Civic Society. It was

Resolved that the information be noted.

Councillor Mrs Rossiter reported that residents of Serpentine Road, Tenby had received letters stating that the Tenby Primary School planning application can be viewed at Tenby Town Council Offices and asked if they were available. The Clerk said he was aware of the residents' letters however he had been in touch with PCNPA planning officer, as he had not received them. He informed Councillors they had been sent by courier due to the vast size of the application; therefore they were due for delivery the following day.

456. CORRESPONDENCE

a. Tenby Chamber of Trade and Tourism – March minutes

Councillors reviewed the information. It was

Resolved that the information be noted.

b. Tenby Talking Newspaper – Thank you letter

Councillors reviewed the information. It was

Resolved that the information be noted

c. PCC – Formal consultation on proposed changes to fees and charges at Tenby and Lower Fishguard harbours

Councillor Mrs Rossiter took no part in discussions or vote. Councillor Evans reported he has special dispensation to speak but not vote on harbour issues.

Councillor Mrs Brown asked if TTC had evidence of other local harbour charges for comparison before making a decision.

Councillor Blackhall said harbour users recognise that the harbour needs to cover its costs; however there are areas that appear to have a considerable increase. Harbour users are looking to work with PCC and TTC to form a committee to manage the harbour in a positive and effective way.

Councillor Evans outlined that the harbour fee increases have to be balanced to ensure the harbour does not continue to run at a deficit. Therefore he felt TTC should reply with a strong positive response; he agreed it was a positive move for the harbour to be run by a local management board with representatives from TTC, Tenby Chamber of Trade and Tourism, local residents, commercial and pleasure fishermen, pleasure cruiser and harbour users. He outlined for Councillors information that ONS sailing crafts used by the Sea Cadets and Sailing Club will be exempt from harbour fee charges.

Councillor Mrs Brown asked what would happen to present employees if a harbour management committee is formed. Councillor Evans responded that the present employees would be TUPE'ed over to the new management and fully protected. He was aware other local harbours had positively followed this same route, forming management committees.

Councillor W Rossiter expressed concern for the Caldey Business Boat increased fees; however Councillor Evans outlined they will incur an increase like all the other users, with Private pleasure boats incurring the highest increase. These increases will be comparatively in line with local surrounding harbours.

Councillor Evans proposed each Tenby Town Councillors complete the consultation response questionnaire and return it to the Clerk to form a collective response on behalf of TTC, seconded by Councillor Blackhall.

Resolved that each Councillor completes the harbour consultation document and returns it to the Clerk to formulate a collective response from TTC on the Tenby Harbour fee increases formal consultation.

The Mayor thanked County Councillor Evans for the informative background information that is so helpful for Councillors.

d. Simon Hart MP – Broadband provision

Councillor Blackhall took the opportunity to thank Simon Hart MP for the important work he has undertaken in relation to local broadband provision proposed for Pembrokeshire, noting specifically Tenby's increased coverage by 2015/16. He felt this provision is vital for the future economy in Tenby.

He continued outlining that TTC should do everything to support the improvement of broadband provision, as it will encourage employment and visitors for Tenby. He proposed the information from Simon Hart be forwarded to Tenby Chamber of Trade and Tourism, seconded by Councillor Evans.

Resolved that the information on broadband provision from Simon Hart MP be passed on the Tenby Chamber of Trade and Tourism.

457. ACCOUNTS FOR MARCH

Councillor Mrs Brown reported on the completed climbing wall at the Jubilee play park, and proposed a thank you letter be sent to Smart Gardens Landscaping for building the climbing wall on the bank, seconded by Councillor Mrs Durham.

Resolved that a thank you letter be sent to Smart Gardens Landscaping for building the climbing wall on the bank inside the Jubilee play park.

Councillor Evans felt that following completion of several projects two years ago by TTC, plus prudent book keeping during the last financial year, has left the Council in a financially positive position. Therefore he felt it was time to earmark money for future projects. The Mayor felt TTC needed to be mindful as PCC has drip fed information about cut backs and Tenby needs to maintain a high standard of cleanliness and appeal for visitors; therefore she felt some of the allocated regeneration funds may be needed for this purpose.

Councillor Blackhall added that the town regeneration committee have several positive project ideas that would require match funding; therefore he too felt TTC should be mindful to utilise the additional reserve funds prudently for the future.

Councillor Hallett proposed acceptance of the March 2014 accounts and thanked the Clerk for his continued hard work, seconded by Councillor Mrs Putwain.

Resolved that TTC accept the March 2014 accounts.

458. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Blackhall reported on forthcoming De Valence events including, Wrestling, Boxing, Scooter Rally, Rugby Club annual dinner and Bingo nights. He added that letters have been sent to many organisations offering the opportunity to apply for one of the free hire events. One organisation has already expressed an interest that will be considered by the De Valence Trust Committee. He continued requesting a further financial item be discussed in private. The Mayor agreed for a De Valence financial item to be discussed in private matters.

Councillor Dr Easy reported he had attended St Teilo School Governors meeting, discussing general matters of school business.

Councillor Mrs Putwain reported she had attended a Charity Trustees Committee meeting and was able to feed back that there are a few vacancies for people to apply to the Trustee Committee for financial assistance if they meet the following criteria:

- a) A Tenby resident for over 15 years.
- b) A female aged 60+, male aged 65+.
- c) Qualify as having low financial wealth.

Councillor Blackhall felt TTC should write to Tenby Charity Trustees as they should be considering equal opportunities for applicants in this modern day and age. However Councillor Mrs Brown said the Charity Trustees do fabulous work for residents of Tenby and historically the retirement age has been rigid until recently; therefore it will probably alter in the future. Councillor Blackhall withdrew his proposal and Councillor Mrs Durham agreed to address the concern expressed at the next committee meeting.

Councillor Hallett reported he had attended St Mary's Church to view the plans proposed for St Julian's Church, Tenby Harbour. Although people do not like change he witnessed the need to move forward and felt the building needed to encourage more use for everyone's benefit. The

Clerk reminded Councillor Hallett to be mindful of commenting on an application prior to the submission of the plans to TTC as consultees.

Councillor Evans reported he also visited the display of proposed plans for St Julian's Church and wished to outline that it is not going to be a Youth Club despite rumours; however it is desired to be a Living/Working Church. He withheld from making any further comments until the Planning Application is delivered to TTC.

459. MEDIA ITEMS

The Clerk reported Castle School; Year 7 pupils had visited Tenby recently and forwarded letters along with a brochure full of historical information about Tenby for Councillors to keep, view and use as required. Councillor Hallett felt it was wonderful to encourage young people to take an interest in the history of Tenby and maintain promotion of the town. Councillor Mrs Rossiter reported that the children from Castle School had visited her shop during the day they were in town and she wished for it to be noted they were extremely polite and positive ambassadors for the school. It was

Resolved that TTC send a thank you letter to Castle School Year 7 pupils for the Tenby History Brochure.

460. PEMBROKESHIRE HOUSING ALLOCATION POLICY

Councillor Mrs Brown felt it had been several years since a Pembrokeshire Housing Officer had visited TTC and provided an update on the policy for allocation of social housing properties, specifically relating to local allocation.

Councillor Evans said local allocation at present is 1 in 3, However, he has requested this be altered to 50%. In relation to Augustus Place several of these properties are adapted for the disabled and therefore they are exempt from the local allocation policy. He fully supported a visit from the Housing Officer.

Councillor Mrs Brown proposed TTC write and request the Pembrokeshire Housing Officer to attend a Council meeting to provide an update on social housing allocation policy, seconded by Councillor Evans.

Resolved that TTC write and request the Pembrokeshire Housing Officer to attend a Council meeting to provide an update on Social Housing allocation policy.

461. DOG WASTE BAGS

The Mayor reported TTC are presently paying £3500 for the dog waste bag service and sadly it is being abused. It was installed as a top up emergency service for when dog owners have used their own bag and need an additional one or they have forgotten to carry a bag. However now it appears people are taking multiple bags and not buying their own supplies. TTC cannot continue to fund this service as the cost is spiralling and therefore now should be the time for TTC to think of alternative options.

The Clerk reported that the dispensers are presently filled three times a week in a morning and many are empty by that evening. Councillor Rapi felt the dispensers are not working.

Councillor Mrs Brown said TTC should set a limit on the supply and fill the dispensers accordingly. She too was aware of people taking and using the bags for multiple uses.

Councillor Rapi suggested taking the dispensers away completely as Tenby still has a dog-fouling problem despite supplying the waste bags.

Councillor Evans said dog fouling is the main anti-social aspect of the town, however he added it is the minority who are offending and having disrespect for the children of our community. Sadly the problem is no worse in the summer than the winter and he agreed the present system is not working despite an honourable attempt.

The Mayor suggested TTC should consider in-house enforcement officers' as people do not want to see the constant dog-fouling problem.

Councillor Mrs Brown said filling dispensers twice a week should be sufficient as we presently have rubbish collections weekly and if we run out of black sacks we buy extra, the same should be with dog waste sacks.

Councillor Johns suggested consideration of placing dispensers where they can be monitored.

The Mayor proposed TTC fill the dispensers twice a week and the Clerk prepare a report on alternative options, seconded by Councillor Mrs Brown.

Resolved that TTC fill the present dog dispensers twice a week and the Clerk research and prepare a report on alternative options for Dog Waste Management.

462. FINANCIAL OFFICER/CLERK'S ITEMS

a. Tenby Market Steering Group – to officially nominate Town Council representatives (next meeting 4pm 23rd April)

The Clerk reported that Tenby Market Traders wish to progress the setting up of a Management Committee in case PCC opt to change the present management of the Market Hall; therefore they would like two TTC members be nominated to sit on the steering committee. Following in-depth discussion Councillor M Evans and Councillor H Johns were proposed and accepted to represent TTC on Tenby Market Management Committee.

Resolved that Councillor Evans and Councillor Johns are nominated as TTC representatives on Tenby Market Management Steering Committee.

The Clerk reported he had forwarded an e-mail to Councillors from Marc Owen, Street Care PCC, outlining the need for a decision on Mr. Paul Deverson's request for a street trading licence, to sell photographs on the Esplanade. However following TTC responding with the majority in favour of the application it materialised that the request was for South Parade and not the Esplanade; therefore Mr Owen requested TTC opinion on the amended request as soon as possible.

Councillors discussed the matter in great detail outlining TTC stance on street trading licenses over the last few years and the fact there is a regular street market that can be utilised by anyone for 16/17 weeks of the year.

Councillor Mrs Durham proposed refusal on the grounds TTC do not support street trading and request applicants be informed of the Tudor Square street market availability, seconded by Councillor Mrs Putwain.

Resolved that Mr M Owen, Street Care, PCC, be informed TTC refuse the street trading application from Mr P Deverson on the grounds that street trading is not supported by TTC and suggest Tenby Tudor Square markets be promoted for use by street traders.

The Mayor and Councillor Evans took no part in the decision or the vote.

463. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will be on Tuesday 29th April 2014 at 7.30 pm.

The Mayor and Councillor Mrs Rossiter gave their apologies in advance for the next meeting.

464. ITEMS FOR THE NEXT AGENDA

South Beach Stones – Councillor Mrs Putwain.

465. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Hallett, seconded by Councillor Mrs Brown.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

466. CONFIRMATION OF MINUTES

Resolved that the Private and Confidential Minutes of Tenby Town Council Meeting held 1st April 2014 be confirmed and signed as accurate.

467. MATTERS ARISING

None noted.

468. DE VALENCE

Councillor Blackhall reported he had received an enquiry from someone wishing to manage the café on a short-term lease. Councillor Mrs Brown had joined him in a meeting with the couple interested in the café, outlining the criteria and clauses of the lease i.e. exiting the venue when outside caterers are supplying an event and cleaning of the public conveniences out of office hours.

He continued outlining the aim of the De Valence Committee is to utilise the present redundant space and opening of the café would advertise the building is open and available for hires.

Councillors discussed positive and negative aspects to the café lease before Councillor Blackhall and Councillor Mrs Brown outlined that the hire/lease decision lies with the De

Valence Trust Committee; however information was provided for Councillors to be aware of the request and level of discussion on the application.

Mayor _____

Town Clerk _____

Date _____