

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 13th December 2011

PRESENT

Councillor T Hallett Mayor
Councillor D Morgan
Councillor Mrs Thomas
Councillor Mrs Rossiter
Councillor Mrs Putwain
Councillor P Rapi
Councillor L Blackhall

IN ATTENDANCE: Mr A. Davies Clerk to the Council/Financial Officer
Mrs L Hensman Assistant Clerk

The Mayor requested to bring Item 16 – Reports by Councillors on outside bodies, forward to earlier in the meeting, as a member of the public was present to hear this specific discussion, it was proposed by Councillor Mrs Rossiter, seconded by Councillor Morgan to bring forward item 16 to after item 2 ‘Disclosure of Interests’.

Resolved that item 16 Reports on outside bodies be discussed after item 2 Disclosure of Interests.

313. APOLOGIES

Apologies received from Councillor Mrs Evans, Councillor Mrs Williams, Councillor M Evans and Councillor Mrs Brown.

314. DISCLOSURE OF PERSONAL INTERESTS

None disclosed.

315. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

Councillor Mrs Thomas reported she had attended the South East Pembrokeshire Health Network Meeting on 29th November and gave an overview of the meeting.

- Minor Injuries Unit is using a nurse led tele-medical system that is working well.
- The Matron from the Cottage Hospital Ward explained the hospital beds are in constant demand.
- Hywel Dda Health Board representative reported changes taking place in other areas, replicating how services are run at present in the Tenby area with care in the community and the cottage hospital ward.

Councillor Mrs Thomas said she left the meeting feeling very positive and encouraged by the reports delivered only to receive information 10 days later that the Minor Injuries Unit in Tenby is to close on 3rd January 2012. At no time during the meeting was any hint of Hywel Dda’s proposed action mentioned and now local residents are very angry at the cynical way this closure has been handled. The information had been disclosed at a busy time of the year when most Town Councils and Local Community Councils have held their last meeting before the Christmas break. The Welsh Assembly will be in recess and unaware of the proposed closure until after it has closed.

Statistics have shown 5,000 patients received treatment at the MIU Tenby during the last year, with only 10% referred on for further medical assessment at Witybush. Eight hundred of these patients were treated during August. The consequences for A & E at Witybush and the ambulance service dealing with these extra cases will be huge and waiting times will inevitably increase.

Councillor Mrs Thomas concluded that local residents are requesting Tenby Town Council to take the lead in delivering the plan of action to reverse the decision to close the MIU.

Action Plan

- Commence a Petition – Councillor Mrs Thomas read out a draft proposal to be circulated to all Community Councils and Local Organisations. It was proposed by Councillor Morgan, seconded by Councillor Mrs Rossiter for the Clerk to formulate and distribute the petition.

Resolved that the Clerk formulate and distribute the petition with information relating to the closure of Tenby Minor Injuries Unit by e-mail to all Community Councils and Local Organisations.

- Tenby Town Council to send a letter of support to accompany the letters from South East Pembrokeshire Health Network. It was

Resolved that the Clerk sends a letter to Mr T Purt Chief Executive Hywel Dda Health Board, supporting the request of the South East Pembrokeshire Health Network that the decision be reversed.

- To request a meeting with Hywel Dda Health Board as soon as possible, inviting representatives from local Community Councils, when a date is confirmed. It was

Resolved that the Clerk write to Hywel Dda Health Board and request a meeting to discuss the closure of Tenby MIU.

Councillor Morgan asked all School Governor representatives on the Council to request their respective head teachers to write letters of support to keep the MIU open. Councillor Rapi added that letters about the closure of MIU should be sent to all local MPs, AMs and all important contacts to request their support.

Councillor Mrs Putwain enquired about the plans for the staff of the MIU. Councillor Mrs Thomas explained staff had been offered relocation to the A & E Department Witybush Hospital, Haverfordwest.

Councillor Blackhall joined the meeting.

316. ITEMS TO PRESS

Proposed by Councillor Morgan, seconded by Councillor Mrs Rossiter.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

317. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 29th November 2011 be confirmed and signed as accurate.

318. MATTERS ARISING

303 – Former Cottage Hospital Site

The Clerk reported he had received a letter from Mr N Henstredge PCC, explaining that the Former Cottage Hospital Site had been considered for residential development and he did not feel it was the best way forward to enter into negotiation at this present time. If TTC still felt they wished to proceed with negotiations, they should submit an offer to PCC. Councillor Blackhall felt PCC had done very little to the site during the summer period and need to work in partnership with Local Councils to utilise facilities to their full potential. He proposed TTC make an offer as soon as possible for the site, seconded by Councillor Mrs Rossiter. Following further discussion it was

Resolved that the Clerk write to Mr N Henstredge PCC and request a market value price or a 25 year lease for the former Cottage Hospital Site.

305 – Financial Officer/Clerks items

Councillor Mrs Thomas declared a personal interest and took no part in discussions.

The Clerk reported a letter was sent to Mr I Westley expressing TTC support for free car parking in Tenby Multi Storey during the road closure disruption, to encourage locals to shop and support local traders. Unfortunately Mr Westley has been ill so a copy of the letter was given to Mr Darren Thomas PCC, during a meeting held with local traders prior to this meeting. Mr Thomas acknowledged the letter and said he will consider the request for free parking during the road work closure disruption period. The Clerk informed Councillors the road works and road closure plan had been revised to commence on 9/1/12 in High Street and had been reduced significantly to a four week period, weather permitting. During the meeting between Local Traders and PCC representatives the revised plan of works was accepted and it was also agreed PCC will provide weekly progress reports, sending them to The Chamber of Trade and the Clerk at TTC. PCC will be informing all properties affected by the road work disruption by letter on 15/12/11.

Councillor Blackhall welcomed that the duration of closure had been reduced but felt TTC should still be supporting local traders' during the disruption and proposed a letter requesting support for the waiving of car parking fees be sent to Councillor J Adams PCC and Councillor J Davies Leader PCC, seconded by Councillor Morgan.

Resolved that a letter be sent to be sent to Councilor J Adams PCC and Councillor J Davies Leader PCC.

319. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Mrs Rossiter, seconded by Councillor Morgan.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

320. MINUTES

Proposed by Councillor Mrs Thomas, seconded by Councillor Mrs Rossiter to adopt the recommendations of the Finance Working Party committee.

Resolved that the recommendations of the Finance Working Party committee document be adopted.

321. RE –OPEN MEETING TO THE PUBLIC

Proposed by Councillor Mrs Putwain, seconded by Councillor Mrs Rossiter to re open Tenby Town Council’s meeting to the public.

322. PLANNING APPLICATION

a. NP/11/475 – Mr S Askew, 76 The Glebe, Tenby – Demolition of single storey utility area and construction of a two storey extension at 76 The Glebe.

Discussion took place after viewing the plans. Councillors felt many properties have carried out similar enhancements in this location and it would have no detrimental impact on nearby residents. Proposed approval by Councillor Morgan as it is in keeping with other properties in the area, seconded by Councillor Mrs Thomas.

RECOMMEND

Approval

323. PLANNING CORRESPONDENCE

a. PCNPA – Consultation on Supplementary Planning Guidance

The Mayor informed Councillors further documentation is accessible in Tenby Town Council Office relating to the Consultation on Supplementary Guidance. It was

Resolved that Councillors could access further information relating to the Consultation on Supplementary Planning Guidance in Tenby Town Council Office.

b. Tree works TPO 57 The Gables, Heywood Lane, Tenby

The Clerk informed Councillors he had received an application for works to TPO 57 that required consideration before the next Council Meeting. Councillors agreed to discuss the TPO and it was proposed by Councillor Morgan, seconded by Councillor Mrs Rossiter to approve the proposed works.

Resolved that the tree works be approved with no objections.

324. CORRESPONDENCE

a. Pembroke Town Council – Copy of letter received by PTC from The Railway Touring Company.

Councillors felt the news received in relation to the proposed 150th anniversary celebration of the first Tenby to Pembroke passenger train was good and awaited the date of the joint Council meeting to discuss further plans.

b. Mr Anthony Dickenson – Twinning with Frankston, Australia

Councillors discussed the proposed twinning with Frankston Australia. Councillor Mrs Rossiter felt it was a wonderful idea and a very positive connection between the choirs. Councillor Mrs Thomas felt more publicity was needed to obtain the general public's thoughts and enthusiasm on the twinning idea. It was proposed by Councillor Morgan, seconded by Councillor Mrs Thomas for all views expressed by the General Public from the information publicised in the Tenby Observer are collated by the Clerk.

Resolved that the Clerk collates all correspondence received from the general public in relation to Tenby twinning with Frankston Australia.

c. Chamber of Trade and Tourism – November minutes

Councillor Mrs Rossiter expressed her congratulations to the organisers of the Christmas Market held in Tenby, including the Chamber of Trade, Tenby Town Council and the Lions. It was very successful and lovely to be part of such a wonderful atmosphere. The Mayor added his congratulations to the Lions for organising the Christmas Craft Fayre in the De Valance and the Ladies Circle for the successful Santa Run the following day.

Councillor Blackhall felt the Christmas Market showed the potential for further markets during the year and proposed the item be placed on the agenda for discussion in the New Year, seconded by Councillor Mrs Rossiter. The Clerk added Mr Marc Owen PCC Street Care also felt the new enhancement scheme to Tudor Square Tenby would allow for further markets to take place and hoped to work with TTC to see this happen.

Resolved that Tenby Markets be placed on the agenda in the New Year.

d. Mr Hunt – Grit bin, Seascape

The Clerk informed Councillors that PCC are not responsible for providing grit bins, responsibility to provide them is with Town or Community Councils. The cost would be £120 each including two refills of rock salt per year depending on PCC rock salt availability. Following full discussion between Councillors it was proposed by Councillor Rapi after providing the grit bin, we request a member of the community in that area be a key holder for the bin to prevent misuse of the facility provided, seconded by Councillor Morgan.

Resolved that the Clerk writes to Mr Hunt informing him of TTC decision and to liaise with him as to sighting of the bin and a volunteer key holder.

325. GRANT APPLICATION

a. Tenby House Hotel – Annual New Year's Eve Firework Display

Councillor Blackhall felt TTC should support this application and welcomed any publicity TTC receives for supporting this display. Councillor Mrs Rossiter proposed £200 be donated towards the insurance costs for fireworks on New Years Eve, seconded by Councillor Blackhall.

Resolved under Section 145 (LGA 72) to forward a cheque for £200 towards the insurance costs for the fireworks on New Years Eve.

326. DE VALENCE

Councillor Mrs Thomas informed Councillors for personal reasons she had tendered her resignation to the De Valence Pavilion Tenby Trust. The Clerk informed Councillors there would now be a vacancy for a TTC appointed representative on the DVP Tenby Trust.

327. ACCOUNTS FOR NOVEMBER 2011

Councillor Blackhall proposed the accounts for November 2011 be accepted, seconded by Councillor Morgan. Councillor Mrs Rossiter thanked the Clerk for his hard work.

Resolved that the Accounts for November 2011 be accepted.

328. BUDGET FOR 2012/2013 AND SET PRECEPT FIGURE

The Clerk reported that there was a slight increase in precept this year but due to the amended Council Tax base the Band D had been reduced by 10p to £55.64. Tenby Town Council has also been able to allocate £18,691.98 towards the Jubilee Play Park. Councillor Blackhall accepted and welcomed no increase in Council Tax to the residents of Tenby, but felt it should be noted and praised that TTC were also committing extra resources back into the community, as well as receiving some financial return on the De Valence.

Resolved that the precept requirement be set at £146, 019.39

329. MEDIA ITEMS

None noted.

330. JUBILEE FAMILY PLAY PARK

The Clerk informed Councillors the next Friends of Jubilee Play Park meeting will be held on 16/12/11, they have raised over £500 already with proceeds from their quiz night, stalls at the Christmas Market and the Over 50s group carol singing donation. The Mayor congratulated the Jubilee Play Park Committee for all their hard work and commitment to the project and hoped it would continue until the goal is achieved. Councillor Mrs Putwain said she attended the Quiz night and praised the enjoyable fund raising event.

331. ROYAL GATE HOUSE

The Clerk reported he had been informed by the Police that netting is to be erected around the Delphi Building in Upper Park Road Tenby for safety reasons. Councillor Morgan added that the netting is already in situ.

332. FINANCIAL OFFICER/CLERK'S ITEMS

a. Actions and updates from 29th November 2011

The Clerk highlighted two items from the update. The planned road works in High Street for the New Year will commence 09/01/12 and has been reduced to a four week programme of works. Secondly the weeding of the internal town walls has been carried out where accessible and they will be addressing the issue of the tree by the square tower before Belmont Arch.

333. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting of Full Council will be on Tuesday, 3rd January 2012 at 7.30 pm.

334. ITEMS FOR THE NEXT AGENDA

Closure of Businesses in Tenby – Councillor Morgan.

335. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Mrs Rossiter, seconded by Councillor Morgan.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

336. MINUTES

Resolved that the Private and Confidential Minutes of the Tenby Town Council Meeting held 29th November 2011 be confirmed and signed as accurate.

337. MATTERS ARISING

311a – De Valence Hygiene Visit

The Clerk reported that the cooker filters in the De Valence kitchen have been fitted.

311b – De Valence window displays

The Clerk updated Councillors and read out a letter received from Mr Gardner, thanking TTC for the opportunity of using the Dec Valence window advertising space to display his photographic pictures and suggesting a way of displaying artwork in the De Valence foyer.

312 – Prince of Wales Walkway

The Clerk reported that the lighting in the Prince of Wales walkway had been addressed.

338. CHRISTMAS LIGHTING

The Mayor allowed Councillor Blackhall to discuss the Christmas lighting in the town. Councillor Blackhall reported that some of the lettering was not working on the ‘Seasons Greetings, Tenby’ at the beginning of the display. The Clerk explained he was aware and had discussed the matter with the electrician but unfortunately the display would take too long to be repaired and returned. In view of this it was suggested to disconnect the section of display and for it to remain in situ until the end of the Christmas period due to the adverse weather we are experiencing at present. It was

Resolved that the Clerk discuss the Christmas Lighting problem with the contractors.

339. CORRESPONDENCE

a. Mr S Fry (via e-mail) – Tenby Regeneration Scheme

The Clerk advised Councillors that at this time it was not advisable for them to discuss or comment on the information received in the letter from Mr Fry as they could be considered to have pre-judged any formal applications in the future.. No discussion took place, it was

Resolved to note the information.

340. LICENSING

Councillor Mrs Rossiter took no part in the following item.

Prince of Wales

The Clerk informed Councillors he had received a licensing application for the Prince of Wales from PCC that needed a reply before the next Council Meeting. He had inadvertently forgotten to raise the matter in public session. He outlined the application, which proposed a 3 am opening Wednesday to Sunday, but advised that TTC are unable to comment as no representation has been received from the public. It was proposed by Councillor Blackhall that if any representation is presented to TTC before the closing date for consultation, the Clerk be authorised to send a letter to licensing, seconded by Councillor Mrs Putwain.

Resolved that the Clerk write to PCC Licensing Department if any representation from the general public is received by 23rd December 2011.

Mayor _____

Town Clerk _____

Date _____