

TENBY TOWN COUNCIL
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 5th July 2011

PRESENT

Councillor T Hallett Mayor
Councillor D Morgan
Councillor Mrs Rossiter
Councillor Mrs Thomas
Councillor Mrs Brown
Councillor Mrs Putwain
Councillor L Blackhall

IN ATTENDANCE: Mr A. Davies Clerk to the Council/Financial Officer
Mrs L Hensman Assistant Clerk

116. APOLOGIES

Apologies received from Councillor Mrs Evans, Councillor Mrs Williams, Councillor Mrs Lane, Councillor P Rapi and Councillor D Stock.

117. DISCLOSURE OF PERSONAL INTERESTS

Personal interests disclosed by Councillor Mrs Putwain on item 10a and Councillor Mrs Rossiter on item 25a.

118. ITEMS TO PRESS

Proposed by Councillor Mrs Brown, seconded by Councillor Mrs Rossiter.

Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.

119. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 21st June 2011 be confirmed and signed as accurate.

120. MATTERS ARISING

97c – Dr Susan Biggin – Posts, High Street

The Clerk reported he had received a second letter from Dr S Biggin thanking the Council for organising the planned removal of the posts on High Street, Tenby.

The Clerk informed Councillors that the Tenby ATC had informed him that the telescope had been removed due to vandalism, presently it is in the process of being repaired and will be returned in due course.

100 – Reports by Councillors on Outside Bodies

Councillor Morgan asked if a meeting had been arranged to review traffic calming issues outside Tenby Schools, Heywood Lane. The Clerk said he contacted Mr Blake, Mr Adams and Mr Westley from Pembrokeshire County Council but unfortunately had received no response as yet. Councillor Mrs Rossiter felt this issue needed to be followed up as it was an important safety issue and evident that many of the local schools already have the speed cushions in situ. Also she asked if the double yellow lines in the Serpentine Road/Heywood Lane area could be enforced to increase safety.

Resolved to follow up the request already made for a meeting with Mr B Blake PCC, Mr Adams PCC and Mr Westley PCC.

The Clerk had received a further donation towards the Poppy Appeal, therefore he had sent a cheque for £70.00 to the appeal.

102 – Family Play Park

The Clerk informed Councillors that Councillor Mrs Evans and he would be unable to attend the next planned play park meeting as they are attending other meetings. He requested if an alternative date could be arranged, it was

Resolved to change the date of the Family Play Park Meeting to 20/07/11.

104 – War Memorial Gardens

Unfortunately the Clerk reported that the lock on the entrance gate has 40 years of paint/wear and tear so unfortunately would be extremely difficult to replace. The bolt closure has been cleared so the gates close tightly. Also the Clerk had registered Tenby War Memorial on the In Memoriam 2014 site. It was

Resolved for a padlock and chain to be used to secure the war memorial gardens.

105 – Street Trading

Councillor Mrs Putwain had been asked if the Tattooist parking on double yellow lines could be booked. Her answer was that they could not as the stall does not have an engine. A second Tattoo stall was also noted to be trading in town but was not mobile, so would not come under a peddlers licence. Questions were also asked as to where does the Crepe stall stand in relation to food hygiene laws, are they under the same classification as shops. Councillor Mrs Rossiter also explained that the new enhancement pavements are porous and will mark with any spillages at all.

The Clerk informed Councillors he had already sent an e-mail to Mr Marc Owen PCC in relation to the Crepe seller on two counts, firstly relating to his positioning next to St Mary's Church entrance during a funeral and secondly in relation to hygiene laws, at present he is still awaiting a reply. Councillor

Blackhall proposed, as Councillors are permitted to ask to see a trader's licence, could a sample licence be available for Councillors or shop keepers to see. Also it would be good practice if a map of the town centre could have highlighted areas where trading is permitted for reference and also to be given out with new licences, seconded by Councillor Mrs Thomas.

Resolved for the Clerk to contact Mr Marc Owen PCC to request a sample street trading licence for reference purposes, a street map be highlighted with permitted trading areas be considered for reference and allocated with new trading licences. If an up to date list of traders is available could TTC have a copy for Councillors.

121. CONFIRMATION OF MINUTES

Resolved that the Minutes of the Tenby Town Council held 22nd June 2011 be confirmed and signed as accurate.

122. MATTERS ARISING

115 – Presentation from Mr T Harries

Councillors felt Mr T Harries gave a good presentation and showed passion for his subject of cinemas but unfortunately he had no funding available for his proposal. Also Tenby Town Council would not be able to accessing funding for a project. Councillor Mrs Thomas explained that Mr Fry had also offered his cinema equipment to the DVP if a temporary cinema could be set up.

123. PLANNING CORRESPONDENCE

a. PCC – Further Alternative Sites Consultation Local Development Plan.

The Clerk outlined the background to the Alternative Sites Consultation Document. There were two additional alternative sites in close proximity to Tenby. These being 9071 & 9072 in Penally. It was

Resolved to note the information.

124. CORRESPONDENCE

a. Mr Marc Owen, PCC (via e-mail) – Highway obstructions

Councillor Morgan explained that he counted 28 “A frames” on the road/pavements between the harbour and the High Street last Saturday morning. Councillor Mrs Brown agreed we are asking PCC to manage street trading and so Tenby people in return should be self regulating the frames as they were asked to do. Councillors felt shop owners need to take responsibility for their A frame signs as they are liable if someone falls over them. Councillor Blackhall understood that shop owners want to sell their goods but they needed to act responsibly. He continued by suggesting that a Tenby street map showing where private land ends and highway starts should be clearly marked for quick

reference, showing where signs can and cannot be placed. Councillor Mrs Thomas said the reasonable approach has not worked so could Mr Owen send letters to all shop owners before his visit. Councillor Mrs Putwain explained that previously PCC sent a lorry around to remove all the signs, but Councillor Mrs Brown claimed it caused mayhem so should be avoided if possible. So it was

Proposed to ask Mr Marc Owen if a Tenby Street Map could be clearly marked with where private land ends and public highway starts.

The Clerk said that Mr Marc Owen felt it was difficult to tackle other obstructions like peddlers, traders and Euro bins while shop owners continued to place A frames and other obstructions on the streets. He considered all these issues to be interlinked. Discussion continued between Councillors about cardboard being left out overnight ready for the early morning rubbish collection. It can get blown and scattered all over the street giving an unsightly appearance. Overnight collections have been tried but were not continued. Councillor Blackhall suggested that perhaps a cardboard pick up lorry could operate for just a 10 week period through the summer season. Proposed by Councillor Blackhall, seconded by Councillor Mrs Thomas to request a meeting with Mr Marc Owen to discuss all the issues raised this evening.

Proposed for the Clerk to arrange a meeting with Mr Marc Owen PCC.

b.Clare Kitchen (via e-mail) – Twinning with Camden

Discussion took place about attempts to twin in the past as well as the new possibilities of twinning with Camden. It was felt to be a good idea and for any child in the Camden area to have the possibility of coming to Tenby, had to be a positive move. Proposed by Councillor Mrs Rossiter, seconded by Councillor Mrs Brown to reply expressing an interest.

Resolved to reply by e-mail expressing an interest in twinning with Camden and request more information.

125. GRANT APPLICATIONS

Councillor Mrs Putwain declared an interest and left the chamber.

a Tenby Sea Cadet Unit – Sail training voyage

Councillors discussed this application including clarification from the Clerk that TTC used to donate annually to this cause. After further discussion it was proposed by Councillor Mrs Rossiter, seconded by Councillor Blackhall to donate £100.

Resolved to donate £100 to Tenby Sea Cadets.

Councillor Mrs Putwain rejoined the council meeting.

b.DVP Tenby Trust – Start up grant

The Clerk outlined the request from the De Valence Trust, also explaining that Councillor who are Trustees need to declare a personal interest, but as they have been appointed to the trust by the Council, it is not a prejudicial interest. The Mayor, Councillor Mrs Thomas, Councillor Mrs Brown, Councillor Mrs Rossiter, Councillor Mrs Putwain and Councillor Blackhall all declared an interest before it was discussed and proposed by Councillor Mrs Thomas, seconded by Councillor Mrs Brown to donate £250.00.

Resolved for the Clerk to arrange for £250 to be transferred to the De Valence Trust Account.

Councillor Morgan voted against.

126. END OF YEAR ACCOUNTS FOR 2010/2011

End of Year 2010/2011 Accounts were outlined by the Clerk. Councillors thanked him for his good management of the accounts. Proposed by Councillor Mrs Thomas, seconded by Councillor Mrs Brown to accept the accounts.

Resolved that the end of year accounts for 2010/2011 be approved.

127. EXTERNAL AUDIT RETURN FOR 2010/11

Councillors looked through the external audit return and it was proposed by Councillor Mrs Putwain, seconded by Councillor Mrs Brown to approve the return for 2010/2011.

Resolved that the External Audit Return for 2010/2011 be approved.

128. DE VALENCE

a. To consider the report of the clerk and agree actions in response

Appendix A - The Hunt Ball Hire was discussed before it was proposed by Councillor Blackhall, seconded by Councillor Mrs Thomas to

- Charge two days hire fee
- Carry out their own cleaning or pay De Valence cleaning charge
- Mr P Kidney to be asked to run the bar with a percentage of takings to TTC
- Councillor Mrs Brown will be on duty for this Event at no cost but a Donation to her charity would be appreciated.

Resolved for the Clerk to inform the Hunt Ball Hirer of the conditions outlined by Tenby Town Council.

Appendix B - Pure Tech Promotions DJ night Hire, date changed to 17th December 2011. Councillor again discussed this hire it was proposed by Councillor Blackhall, seconded by Councillor Mrs Thomas to

- Charge one day hire fee
- Carry out their own cleaning or pay De Valence cleaning charge
- Mr P Kidney to be asked to run the bar with a percentage of takings to TTC
- Councillor Mrs Brown will be on duty for this Event at no cost but a Donation to her charity would be appreciated.

Councillor Mrs Putwain suggested a returnable bond should be taken and noted in the hiring agreement. The Clerk said that this was already in place in the hire conditions.

Resolved for the Clerk to inform the Pure Tech Promotion Hirer of the conditions outlined by Tenby Town Council.

Activity Wales

Activity Wales requested an alternative date for an Iron Man Meeting – this was 10th August and would take two hours Councillors discussed the cost, it was proposed by Councillor Mrs Brown, seconded by Councillor Blackhall to charge £50.

Resolved for the Clerk to inform Activity Wales of the hire charge for their meeting.

Mr Jamie Edwards Promotions (Canon & Ball Laughter Show)

The Clerk had received a hire request for 28th August from 6pm – 11pm. Councillors discussed the hire. Councillor Mrs Brown would not be available. It was proposed by Councillor Mrs Brown, seconded by Councillor Blackhall to

- Charge one days hire plus 50% as it is a bank holiday
- Bar to be signed over to Mr P Kidney
- The Mayor and Councillor Blackhall to be on duty for the event.

Resolved for the Clerk to inform the Pure Tech Promotion Hirer of the conditions outlined by Tenby Town Council.

De Valence Maintenance Issues

Sound system

Discussed by Councillors and it was

Resolved for the Clerk to action his recommendations.

Fire Door

Discussed by Councillors and it was

Resolved for the Clerk to action his recommendations.

Main Hall Lighting

Discussed by Councillors all ways of accessing the lighting tubes, Councillor Mrs Rossiter wondered if the Fire Brigade may be able to help on a training night. No easy way of fixing this problem so it was

Resolved for the Clerk to action his recommendations and also liaise with the Fire Brigade to see they may be able to help.

b. Mr Steve Bines (via e-mail) – Venue proposal

Councillors discussed this option. It was proposed by Councillor Mrs Brown, seconded by Councillor Mrs Rossiter to ask Mr Bines if he would like to give a presentation at the next Council Meeting.

Resolved for the Clerk to e-mail Mr S Bines and ask him if he would be available to give a presentation at the next TTC Meeting on 19th July 2011.

129. REPORTS BY COUNCILLORS ON OUTSIDE BODIES

None noted.

130. MEDIA ITEMS

Councillor Mrs Thomas had noted a meeting for Local Funding for Community Buildings being held at Simpsons Cross on 11/07/11. Discussion took place before it was

Resolved for Councillor Blackhall to attend along with Councillor Mrs Brown and Councillor Mrs Thomas.

Councillor Mrs Brown had read an article in the local press from County Councillor M Williams claiming that rowdy anti-social behaviour was ruining Tenby as a family resort and felt she must respond. She felt Tenby is a suitable place for families and it is unfair to blame the licensees in the town when there are 3 off licence outlets open till late selling cheap alcohol. Most of the town centre public houses/restaurants serve food to families until 9 pm and have bouncers on the doors to monitor behaviour. There may be a few incidents late at night but they are when families have left the town area. Councillor Morgan had been made aware of an incident in Frog Street over the weekend when a local shop keeper complained about the overspill from a licensed establishment onto the street. He continued by saying it would be good to see the police walking the beat regularly during the day to defuse situations like this and prevent incidents by just

knowing police presence is in the vicinity. Councillor Blackhall felt the police are observing the situation, but proposed for County Councillor M Williams be invited to the next Council meeting to explain his concerns, along with an invite to County Councillor M Evans, seconded by Councillor Morgan.

Resolved for the Clerk to send a letter to invite County Councillor M Williams and County Councillor M Evans to the next TTC meeting.

The Clerk pointed out for information to Councillors present that a Newport based band called “Town” had filmed the video for their latest single in Tenby. The views of the town are stunning and can be seen on www.townmusic.co.uk.

131. FAMILY PLAY PARK

The next meeting date has been arranged for 20/07/11 as noted earlier in the meeting.

132. CROFT NOTICE BOARD

Discussion took place on the views of where the notice board should be sited. The Clerk pointed out that anyone wishing to site the notice board should be aware of the costs for installation, planning and a street works licence. Suggestions included:

- Silent Battery Gardens – as an information board
- For the charity display unit on the Esplanade corner (by the Imperial) be removed and the notice board be put in its place.
- Tenby Schools –Heywood Lane
- Tudor Square
- Not to re-site it anywhere as it was not liked by many local people

Discussion continued expressing many views but it was

Resolved for all organisations/groups be made aware of the availability of the notice board by a given date in an advert. They should submit how they will fund the installation etc, why they require it and for what purpose they would use it. The Clerk to organise this advert.

133. PLANTAGENET STEPS, QUAY STREET

Councillor Mrs Putwain outlined that the Plantagenet steps were replaced during an enhancement scheme 20 years ago. At that time it was felt they were not satisfactory but looked nice. The treads are higher than the riser and so over the years many people have tripped. They have never been pushchair friendly and the handrail is slightly lower than it should be. There is no drainage, they are chipped and have pigeon excrement all over them. One step is supported by a breeze

block and so Councillor Mrs Putwain felt it was time PCC replaced these steps and provide adequate drainage for this area. Councillor Mrs Thomas added she would also like the steps put back where a hump of tarmac is now by the Caldey Shop. It was proposed by Councillor Putwain, seconded by Councillor Mrs Thomas to request this work be carried by PCC.

Resolved for the Clerk to inform PCC maintenance department of the dangerous state the Plantagenet steps are in and ask for them to be reviewed for drainage.

134. FINANCIAL OFFICER/CLERK'S ITEMS

a. Actions and updates from 21st June meeting

The Clerk reported he had received a letter from Jane Gibson PCNP on behalf of Mr Tony Brinsden, Chairman of PCNP following our request to support over Street Trading in Tenby. They felt that Mr M Owen was working on a policy to improve the street trading situation. They agreed that Tenby has many iconic features but they feel the problems are licensing issues rather than planning so were unable to comment any further at this time.

Also the Clerk had received a phone call from Mr M Rossiter explaining that in 1905 Tenby Town Council bought a hand drawn funeral bier, which was kept in the Old Cemetery Church until the Church was taken over by Silent World. At this time the church had asked if Mr Rossiter would look after it, which he has done until now. Unfortunately he now needs the space in the garage where the bier is housed. It is approximately 8 feet by 3 feet and requires a new home. Proposed by Councillor Mrs Brown, seconded by Councillor Mrs Rossiter to ask the Museum if they have room or know where it could be housed.

Resolved for the Clerk to liaise with the Museum to house the Funeral Bier so it can be on public display.

135. DATE AND TIME OF NEXT MEETING

Resolved that the next meeting will take place on Tuesday 19th July 2011 at 7.30pm. It was noted that if Mr. Bines was available to make a presentation the meeting would start at 7 pm.

136. ITEMS FOR THE NEXT AGENDA

None noted.

137. PRIVATE AND CONFIDENTIAL

Proposed by Councillor Mrs Brown, seconded by Councillor Morgan.

Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.

138. MINUTES

Resolved that the Private and Confidential Minutes of the Tenby Town Council Meeting held 21st June 2011 be confirmed and signed as accurate.

139. MATTERS ARISING

111a – Mr Tapley –Town Crier

Mr Tapley express his view to the Clerk as he could not understand the Town Councillors views on this matter as he had already auditioned and had been supported by the late Mr Thomas in the past. It was

Resolved for Tenby Town Council to stand by their previous resolution noted in the minutes of 21st July 2011 meeting.

Councillor Mrs Brown asked if there had been any response to the letter sent to the Boundaries Commission. The Clerk reported he had sent a draft letter to County Councillor M Evans for his views prior to forwarding the letter to the relevant department, but was still awaiting his comments.

140. DE VALENCE

Councillor Mrs Rossiter expressed an interest and took no part in discussion or voting on this issue.

a. Mr Birt (via e-mail) – Leasing proposal

The Clerk explained to Councillors after receiving the initial e-mail (sent out with agendas) he visited Mr G Birt to discuss the matter further and received further documentation that he proceeded to distribute to all Councillors present. After taking time to review this documentation relating to the leasing of the De Valence by J D Wetherspoon and their definition of 'shell state', views were expressed that it was not a viable option due to the cost implication to Tenby Town Council. Views on Silent World and Mr Harries' cinema ideas were also discussed. Councillor Morgan proposed Councillors wait to make any final decisions on any of the options until all Councillors are present, no one seconded this proposition. Councillor Mrs Thomas proposed, seconded by Councillor Mrs Brown to reject both the Sale and Leasing Proposal options from J D Wetherspoons.

Resolved for the Clerk to thank Mr G Birt for his work on behalf of TCC and ask him to convey the Council's decision to reject both the sale and lease offers from J D Wetherspoons to the firm's agent.

Councillor Morgan and Councillor Mrs Putwain voted against this proposal.

The Clerk informed Councillors he had received a telephone call from Silent World stating that they had received verbal confirmation from PCC that

consideration to the process of pumping salt water to the De Valence from the sea had been considered and it may be feasible.

Mayor _____

Town Clerk _____

Date _____