

TENBY TOWN COUNCIL  
MINUTES OF THE TENBY TOWN COUNCIL MEETING HELD 1<sup>st</sup> March 2011

**PRESENT:** Councillor Mrs Evans Mayor  
Councillor Mrs Williams  
Councillor Mrs. Lane  
Councillor Mrs. Rossiter  
Councillor Mrs Brown  
Councillor Morgan  
Councillor Blackhall  
Councillor Hallett  
Councillor Rapi  
Councillor Mrs. Putwain

**IN ATTENDANCE:** Mr A. Davies Clerk to the Council/Financial Officer  
Mrs L Hensman Assistant Clerk

The Mayor and all Councillors present shared a time of reflection, remembering John Thomas, Tenby Town Crier.

‘As you will be aware, we all learned this week of the very sad passing of John Thomas our town crier.

John gave his services to this council for over 30 years and carried out his civic duties with great pride and devotion, even in his failing health. He was a tremendous ambassador for our town and put Tenby on the map with his outstanding performance as a town crier. He was not only well respected amongst the guild of town criers, but also by his very many friends locally, nationally and indeed internationally.

We will all miss John’s big heart and big voice and thank him not only for his service to this town but for his kindness and friendship.

Our deepest sympathies go to Caroline and all the family in their time of sorrow.

Will you please join me in standing for a moment’s silence in remembrance of a great character and friend John “Yobbler” Thomas, our town crier.’

**446 APOLOGIES**

Councillor Mrs Thomas and Councillor Evans.

**447 DISCLOSURE OF PERSONAL INTERESTS**

8a Councillor Mrs Lane, Councillor Mrs Rossiter and Councillor Rapi.

**448 ITEMS TO PRESS**

Proposed by Councillor Hallett, seconded by Councillor Mrs Lane.

**Resolved that items of Correspondence and Committee Minutes other than those items marked Not for Publication be given to members of the Press present.**

The Mayor asked for the letter at Agenda item 7b to be removed as while not private, it included personal comments addressed to her.

**449 CONFIRMATION OF MINUTES**

**Resolved that the Minutes of the Tenby Town Council held 1<sup>st</sup> February 2011 be confirmed and signed as accurate with the following amendment.**

Insertion of the word building added so it will now read as follows.

426 a. PCNPA Local Development Plan – draft Supplementary Planning Guidance and draft Planning Enforcement and Compliance policy

Discussion took place to take time to review the LDP. Although Tenby is a conservation area, there are new building products coming on the market that are so close to natural products it may be more acceptable.

**450 MATTERS ARISING**

427 c. Nerys Evans AM – Coastguard proposals

The Mayor reported she had received a thank you letters from Steven Crabb MP and Paul DaviesAM for our letters of support against the Coastguard proposals.

437 New Parking Regime

The Clerk reported information of a meeting with Dr Steven Jones, Director of Development, Pembrokeshire County Council. This meeting is taking place at the Planel Office in Narberth on Thursday 3/3/11 at 5pm, having been arranged by Pembrokeshire Business Network, to discuss the local parking issues impact on the local high street business.

**451 PLANNING APPLICATIONS**

a.NP/11/049 – Mr Richard Lewis, Longford, Church Park, Tenby – Replacement of existing Velux roof light in rear roof with dormer window.

Proposed by Councillor Rapi seconded by Councillor Mrs Williams.

## **RECOMMEND**

### **Approval**

#### **452 CORRESPONDENCE**

##### **a.PACTO – Town Rider Meeting**

The Clerk informed all Councillors that the time of this meeting has been changed to between 12 and 13.30pm. The venue and date is unchanged.

**Resolved to note this letter.**

##### **b.Parochial Church Council – Rectory Car Park**

Councillor Mrs Evans had received confirmation that the Rectory Car Park would be open from now and they will review the situation as the need occurs.

**Resolved to monitor the situation and liaise with The Church later in the season.**

#### **453 LICENSING**

##### **a.New premises licence – The Normandie Inn**

Councillor Mrs Lane, Councillor Mrs Rossiter and Councillor Rapi declared an interest and left the chamber prior to discussions taking place.

Councillor Mrs Brown felt it was in line with other licences held in other establishments.

**Resolved to note this licensing application.**

Councillor Mrs Lane, Councillor Mrs Rossiter and Councillor Rapi rejoined the meeting.

#### **454 GRANTS**

The Clerk declared an interest as the family were personal friends and left the chamber.

##### **a.Bethan Rogers**

Discussion took place between Councillors and it was agreed to support this venture with a donation to 4<sup>th</sup> Tenby Guides. £100 Donation, proposed by Councillor Rapi, seconded by Councillor Mrs Putwain.

**Resolved under Section 19A LGA (Misc Prov) 1976 to Donate £100 to 4<sup>th</sup> Tenby Guides.**

The Clerk returned to the meeting.

b. Pembrokeshire Cruse

Discussion took place and it was decided that unfortunately this group falls outside Tenby Town Council remit. So they will not be donating at this time.

**Resolved for the Clerk to send a letter to Pembrokeshire Cruse expressing regret that the Council were unable to support their request for funding.**

**455 REPORTS BY COUNCILLORS ON OUTSIDE BODIES**

The Mayor explained she had attended the RNLI Pancake Race during the day and the Pancake Supper in the evening. Both events were well supported and very enjoyable.

Also The Mayor visited Mrs Lowe on the special occasion of her 104<sup>th</sup> Birthday.

Councillor Mrs Williams attended the Conservation Forum. Many items were discussed including street signs and the Beatrix Potter plaque. They would like to locate the plaque to re site it. Councillor Mrs Lane and the Clerk informed the Councillors where the plaque is at present.

Councillor Mrs Brown reported she had attended the Winter Festivities Meeting along with The Mayor and Councillor Mrs Williams. Discussion on holding an event this year was confirmed to go ahead due to the support and interest shown. Last year's was a big learning curve and the same mistakes would not be made again. Ideas flowed to have the market with a possible lantern parade but no carnival. All ideas are in the planning stages and they would like any other organisations or members of the general public with fresh ideas to join and work together with the present committee to make the event successful. Also the Winter Festivities Events Committee would like to stage a Royal Wedding Day Event; again this is in the planning stages with the idea of a harbour tea party and a hat parade. Anyone willing to join the committee would be welcome.

Councillor Mrs Lane said unfortunately Wales in Bloom has folded. Mr John Woods had been in touch to ask if she would like to attend a meeting on 9<sup>th</sup> March where they would like letters of support and evidence that the cut backs in the 'In Bloom' competitions would affect Tenby. Ultimately they hope to see if they could reform or regroup in anyway. Their remaining funds have been passed to Britain in Bloom. Councillor Mrs Brown felt a letter of support would be beneficial. The Mayor said she would write a letter on behalf of the Council to the Committee of Wales in Bloom for the meeting on the 9/3/11. Councillor Mrs

Putwain thanked the Wales in Bloom Group for the stimulus to support Tenby over the years.

**Resolved for the Mayor to write a letter of support on behalf of Tenby Town Council.**

**456 MEDIA ITEMS**

None.

**457 SKATE PARK**

Councillor Mrs Brown suggested that a new Tenby Town Council working committee should be formed and she would like to put herself forward. Then a meeting could be arranged with the committee and involve the Facebook skater group representatives and their parents to collate ideas for the site on equipment required etc. Other Councillors on the working committee include Councillor Mrs Evans, Councillor Evans and Councillor Mrs Thomas.

Councillor Mrs Evans explained that at the recent Planed meeting she attended in Simpsons Cross they gave information of other play schemes that have been developed. Councillor Mrs Evans expressed that our scheme is progressing well and she has brought back some useful information from the meeting. The Clerk reported that Councillor Evans and he had a site meeting with PCC about the shelters as they are concerned at their condition. Together they are trying to preserve the existing shelters. He has also asked for new shelters to be incorporated into the plans for the park. It was discussed that the new area being designed is a wheeled play facility within an existing play area. The facility is not just for use by skate boarders but also BMX bikes and scooters.

**Resolved to arrange a meeting between TCC working party and some of the Facebook skaters and parents, to discuss ideas and needs of the facility. Also to refer to the area as a Wheeled Play Facility.**

**458 AUDIT OF VENUES**

Re agenda for 15<sup>th</sup> March 2011.

**459 POPPY APPEAL PARTY**

Councillor Mrs Lane explained that the party was to commemorate 90 years of the Poppy Appeal. The idea she would like to put forward is to arrange a Picnic on Castle Hill. To attend the picnic would cost £5, which would be the donation to the appeal. From the literature received Party Packs for picnics are available for people to purchase. Councillor Mrs Brown felt it was a brilliant idea and would like to see it happen. She also suggested a Remembrance tree could be planted that people could attach small notes of remembrance on. Councillor Rapi

discussed providing some light music in the bandstand. Letters would be sent to organisations and posters prepared for Saturday 11<sup>th</sup> June 2011. Proposed by Councillor Mrs Lane, seconded by Councillor Mrs Brown.

**Resolved to organise a Picnic on Castle Hill to commemorate 90years of the Poppy Appeal on 11/06/11. Councillor Mrs Lane to work with the Clerk to inform organisations and prepare posters.**

**460 ROYAL WEDDING**

Councillor Mrs Rossiter asked if Tenby Town Council have any plans to celebrate the forthcoming Royal Wedding. Councillor Mrs Brown explained that the Winter Festivities Committee would like to put on an event as previously mentioned to be held on the harbour. The Chamber of Trade and Tourism along with the Lions and any other organisations willing to help are supporting this event. The Town Council will look into the purchase of bunting to decorate the town.

**461 CONSIDER SETTING UP A NEW TRUST FOR THE DE VALENCE**

Requested to move this item into private by Councillor Mrs Brown. Discussion took place between Councillors present. Proposed by Councillor Mrs Brown, seconded by Councillor Mrs Lane.

**Resolved to discuss this agenda item in private matters.**

**462 LLANELLI CROSS**

The Mayor explained that during last year at St Marys Church 800<sup>th</sup> Anniversary Celebration. St Mary's Church thought it would be a nice idea to find a joint project between TTC and The Church to commemorate the anniversary. It was when St Albans Church in Llanelli was heard to be closing down it was discovered that they have a large wooden cross they are selling. The Church felt this could be the joint commemorative project they were looking for, so they have offered £500 for the cross but wondered if TTC were able to make a contribution towards the removal/repositioning of the Cross. It would be positioned near the Garden of Remembrance.

Councillor Mrs Rossiter asked if this Cross has any connections with Tenby. The Mayor said she was unsure but would ask and research the Cross further herself. Councillor Rapi felt he would like to research more about the Cross so proposed to re agenda this item so further research could be made. Councillor Mrs Williams felt it would be a fitting remembrance of the celebration. Councillor Mrs Putwain felt that we should not support any Churches in Tenby. Proposed by Councillor Rapi, seconded by Councillor Hallett to re agenda this item when research available.

**Resolved to re agenda item when further information available.**

**463 MAYOR MAKING**

Councillor Hallett felt with the uncertainty of the De Valence building he had looked at various other venues but nothing had been decided at present. Councillor Mrs Lane felt that as the De Valence and all the facilities were still owned by TTC, she proposed to hold the Mayor Making as normal in the Mayors Parlour and De Valence Pavilion. The Clerk felt a firm decision needed to be made so planning could commence. Proposed by Councillor Mrs Lane, seconded by Councillor Rapi to hold Mayor Making at the De Valence.

**Resolved Mayor Making would be held within the De Valence building.**

**464 FINANCIAL OFFICER/CLERK'S ITEMS**

- a. Penally Community Council sent a letter to TTC supporting our opposition to the LDP draft plan relating to The Salterns Waste Facility. A letter from PCC has also been received noting Tenby Town Council's opposition.
- b. The Clerk informed Councillors about a situation to think about concerning the location of the horse and carriage stand in Tudor Square. As Mr Dooner has retired and sold on his business another firm has put in an application for horse and carriage rides. With civil enforcement in operation, where the horse traditionally parked is double yellow lines. It has been suggested by PCC we may need to allocate an area within the Tudor Square enhancement as they technically are licensed under Hackney Carriages. The Clerk will agenda this item at the next meeting.

**465 DATE AND TIME OF NEXT MEETING**

**Resolved that the next meeting will take place on Tuesday 15<sup>th</sup> March 2011 at 7.30pm.**

Councillor Rapi and Councillor Hallett gave their apologies for the next meeting.

**466 ITEMS FOR THE NEXT AGENDA**

None

**467 PRIVATE AND CONFIDENTIAL**

Proposed by Councillor Morgan, seconded by Councillor Mrs Rossiter.

**Resolved that the Council (or Committee) moves into private session under the Public Bodies (admission to Meeting) Act of 1960 by virtue of the business to be transacted would be prejudicial to members of the Public.**

**468**    **MINUTES**

**Resolved that the Private and Confidential Minutes of the Tenby Town Council Meeting held 15<sup>th</sup> February 2011 be confirmed and signed as accurate with the following amendment:**

445 Future of the De Valence

Change of Councillors name. Should read proposed by Councillor Blackhall and not Councillor Lawrence.

**469**    **MATTERS ARISING**

Minute 419 – De Valence Toilets

The Clerk reported the Upper Frog Street disabled toilet is now re open and the De Valence toilets are being well used by the general public.

**470**    **AGENDA ITEM 16 CONSIDER SETTING UP A NEW TRUST FOR THE DE VALENCE**

The Mayor explained she had received a letter from 6 Councillors requesting a special meeting about consideration to setting up a new trust for the De Valence. The earliest she could have set this meeting up would have been Monday 28<sup>th</sup> February 2011. In view of the Council Meeting planned for 1<sup>st</sup> March 2011 she felt this issue could be address at this meeting and all Councillors concerned were informed of this decision by letter.

The Clerk was asked to update all Councillors present on any information that had been received in relation to interest in the De Valence Pavilion. No information about the PCC covenant at present. But both interested parties have altered their proposals which were outlined by the Clerk in full.

The Mayor gave every Councillor present the opportunity to express their views, feelings and expectations of the way ahead for the future of the De Valence also giving her own view during this full discussion. Many items aired involved personal feed back from members of the general public through the local councillors present. During a heated discussion Councillor Mrs Rossiter expressed her unhappiness and left the Chamber.

The Clerk said he had received a phone call from National Parks asking if Tenby Town Council had made a decision about the proposal made to share their Tenby Office Facility, they would like a decision either way as soon as possible. Discussion between Councillors took place and it was decided to decline this offer as regretfully the building appeared to be unsuited to the Council's requirements. Proposed by Councillor Morgan, seconded by Councillor Mrs Brown.

Councillor Mrs Brown proposed that during the period a decision is being made would it not be an advantage to take some bookings for the De Valence to cover some of the running costs. She proposed running the building on a Community Hall basis for a set period of time, with the Council being informed and agreeing to all bookings taken. Councillor Mrs Brown proposed re opening the De Valence from 01/04/2011 – 31/12/2011, seconded by Councillor Rapi.

Councillor Blackhall explained he has had dealings with Trusts and alternatives to and would be happy to work with The Clerk to research into this matter to try and reduce outgoings. Proposed by Councillor Rapi, seconded by Councillor Mrs Brown.

- 1) **Resolved to defer any final decisions on the De Valence Pavilion until information on the covenant has been formally received. Proposed by Councillor Mrs Evans, seconded by Councillor Morgan.**
- 2) **Resolved for the Clerk to regretfully decline National Parks offer by letter. Proposed by Councillor Morgan, seconded by Councillor Mrs Brown.**
- 3) **Resolved that Councillor Blackhall work with the Clerk to look into a Trust and other alternatives to try and reduce outgoings. Proposed by Councillor Blackhall, seconded by Councillor Mrs Brown.**
- 4) **Resolved that the De Valence be re opened from 01/04/2011 – 31/12/2011 under a Community Hall Hire system, pending a final decision on the future of De Valence future. Proposed by Councillor Mrs Brown, seconded by Councillor Rapi.**  
**Councillor Mrs Evans, Councillor Mrs Williams and Councillor Morgan requested it noted they voted against this proposal.**
- 5) **Resolved for the Clerk to prepare a press release for the local press reporting the temporary re opening of the De Valence pending a final decision of the buildings future.**

#### **471 BATTERY GARDENS**

Councillor Mrs Lane outlined an idea proposed for the Battery Gardens to mark the connection between Pembrokeshire Bluestone and Stonehenge. Mr R Jenkins is involved in bringing Blue Stone from Crymych to Tenby. Mr Brian Maddock is aware and the plan is to create a stone circle, with beds like planets, also an interpretation board for possible sponsorship.

#### **472 INSURANCE CLAIM**

For information the Clerk informed Councillors we have received an Insurance claim that has forwarded to the relevant Insurance Company.

**473 TENBY CEMETERY MAINTENANCE TENDER**

The Clerk explained he has received a letter from the present Cemetery Contractor stating that he is ceasing trading. The contract needs to go out to tender as soon as possible to maintain the continuity maintenance. Proposed to advertise this week in the local paper, Proposed by The Mayor, seconded by Councillor Morgan.

**Resolved for the Clerk to prepare and put out to tender the Cemetery Maintenance Contract as soon as possible.**

Mayor \_\_\_\_\_

Town Clerk \_\_\_\_\_

Date \_\_\_\_\_